



Baker Connections

Volume I, Issue 2

Winter 2012

Winter



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Message from the Chief Academic Officer

Welcome back to a cold and beautiful winter quarter! I am so excited to be part of the Jackson campus and welcome all of you to stop by and say hello when you are in the 200 building. I hope your fall classes were full of exciting learning opportunities and you are now ready for more this term.

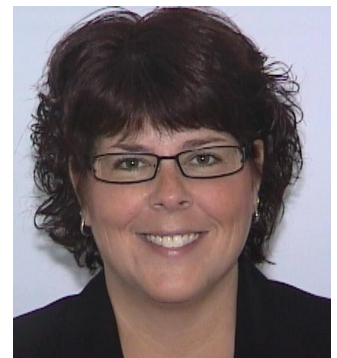
As you may have experienced, your faculty are working to provide a more learner-centered approach to classroom teaching. What does this mean to you? This means that you will have more choices in the types of learning experiences you explore in the classroom and you will be more actively involved in the

learning process. Our goal as an Academic team is to better prepare you for your future careers by providing challenging and thought provoking learning experiences that foster critical thinking. We are happy that you have chosen Baker College of Jackson to pursue your career goals; and through quality classroom experiences and supporting academic services, we look forward to observing your progress.

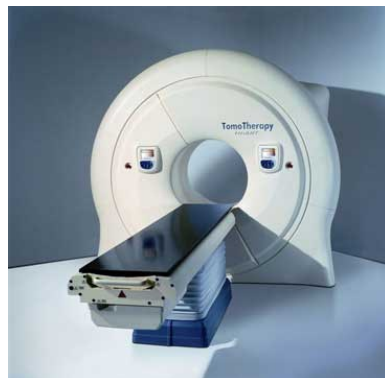
In closing, I share one of my favorite quotes about education from William Butler Yeats, a poet...

"Education is not the filling of a pail, but the lighting of a fire."

Good luck this term!



Dr. Dana Clark
Chief Academic Officer



ATTENTION: Radiation Therapy Students

Introduction to Radiation Therapy, during the spring 2012 quarter need to email Teri Fedchenko for permission to take the course.

Teri Fedchenko
teri.fedchenko@baker.edu

Winter Safety Tips / School Closings

With Michigan winter coming; it is a good time to remember a few things about winter safety:

- Make sure your vehicle windows are clear of all snow and ice and that there is nothing obstructing your view. Mirrors are important to keep clear also.
- Allow extra time to get to your destination safely.
- Take your time driving, focus on and be aware of the condition of the road.
- Drive the speed that will allow you to control your vehicle. Sometimes this means you need to drive slower than the posted speed limit.
- When following vehicles, stay at least 3-5 car lengths behind; this will allow for greater response time in the event that the vehicle in front of you suddenly hits the breaks.

Weather Alerts

All students are automatically enrolled in our Emergency Message System which will send an email message regarding classes to every student's preferred email on file. The system will also call any phone number a student has listed and leave a recorded message if classes have been cancelled. If you have a cell phone listed, it will also send your cell phone a text message. When the weather is bad and you need to find out if classes at Baker College of Jackson have been cancelled or delayed, you can call the WEATHER LINE at 517-841-4511.



News from the Coldwater Campus

Hello, my name is Jenni DuBois and I am the Campus Director of Baker College of Coldwater. If you have any questions regarding the Coldwater campus, please contact me at 517-781-4484 or email me at jenni.dubois@baker.edu.

The winter quarter hours for Baker College of Coldwater are as follows:

- ◆ Monday-Thursday 9am-10pm
- ◆ Friday 10am-4pm
- ◆ Saturday 10am-2pm
- ◆ Sunday— CLOSED

The Coldwater campus offers tutoring every Saturday from 10am-2pm with Rae Mirgain and Val Newton. Please stop in if you need assistance with classwork—no appointment needed. The computer lab is also open for those that need to work on class assignments.

Winter book sales begin on Tuesday, January 3, 2012. Please remember that the Coldwater campus only carries books for classes that are held in Coldwater. If you have a Jackson class, you have to purchase that book from the Jackson bookstore.

We will be holding College Goal Sunday on campus to assist area students and parents with the Free Application for Federal Student Aid (FAFSA) form for the 2012-2013 school year. This event is open to anyone needing assistance and whom is interested in completing their form. This event is free of charge. The Coldwater campus will also be holding a FAFSA Day on Thursday, March 1, 2012 from 2pm-4pm in the Coldwater Student Center. Please contact Jenni

DuBois if you are interested in attending either of these events.

Coldwater Student Appreciation Week will be held between Monday, February 13th to Thursday, February 16th.

Human Services... It's What We Do

The Human Service (HUS) Program has been very busy this Fall Quarter. To start the quarter the Freshmen class of HUS students, in conjunction with their Intro To Human Service Class (HUS 101A), ran two very successful bake sales and raised over \$1,200. With the kind assistance of many of our community members and friends of Human Service, we took in an additional sum of monies that we used to complete our community-oriented projects. First, we tackled our "Brads While We Were Out" project by adopting the ADAM House, a local agency that does counseling and support for those who have lost a loved one. We usually take on a single room and re-do it. In our excitement to be a part of their transformation, we took on the entire agency and not only painted, but made our own curtains, decorated by theme, and gave it a very homey feeling. The Teen Room has old records and album covers on the walls for art, and the entrance way is a dedication to their son Adam, who passed away only a short while ago. Not to be out done by the Freshmen, the upper classmen and Honor Society (TUA) in HUS came in and adopted the dining room giving it a refreshing new glow in warm and inviting colors.



Our second major project was the Adopt-A-Family-For-Christmas. With the remaining funds, we contacted the Salvation Army and were given two families to adopt for Christmas. Our hard working class broke up into a variety of teams to tackle this crazy shopping frenzy of a project. With their pockets stuffed with cash, several of the students braved the evening before "Black Friday" as well as the dreaded "Black Friday" itself and came away with some awesome deals! A wrapping crew came in and gift wrapped the hard earned gifts making them beautiful, while another crew stepped in and decorated our class in a traditional Christmas fashion with a tree, lights, and home made decorations all over the room.

This takes us all to week 10 – the fruition of all of our hard work. We completed the While You Were Out project on Saturday afternoon with a clean up crew following behind. Monday morning, with a humbled crew of hard working freshmen, our family arrived and we created a Christmas Morning feel to our classroom. With presents around the tree, three stockings from Santa, and a single mom with two adorable kids, they shared their Christmas with us. This beautiful two hours brought tears to the eyes of our students and gave them a hands on look at what we do in Human Service. We perform the magic of touching people's lives, helping them to transform themselves, and commit ourselves to assisting our client populations to be empowered change agents of tomorrow.

Congratulations to this years incoming Freshman and upper classmen in Human Service. We are proud of your dedication, your authenticity, and your humble attitude to your career path. Human Service is not just a degree, it's what we do!



Graduate Information 2011-2012 Commencement Ceremony

All potential graduates need to submit a graduation application to initiate the graduation clearing process the quarter before they complete their academic requirements for their program.

Friday, June 8, 2012 @ 7pm
Jackson High School
(subject to change)

Graduation applications are available at:
www.baker.edu/graduation





Library News



STUDENT IDENTIFICATION CARDS

You will get your student ID when you go through orientation. If you miss that process, stop in the library.

You will need to show a picture ID, such as a driver's license, and proof of current registration for classes to obtain a card.

There is no charge for your first ID card, but replacements are \$5.00 each. This includes clinical badges.

REMEMBER: CARRY YOUR STUDENT ID CARD WITH YOU AT ALL TIMES ON CAMPUS.

How can the Library Help?

**RESEARCH
TUTORING**

The Reference Librarians are here to help you with research.

One-on-one research tutoring is available. Set up an appointment or stop in the library.

*Anywhere, anytime...
access to library card catalog
and databases:*

www.baker.edu/library

Library information:

guides.baker.edu/jalib
guides.baker.edu/colib



BUSY...BUSY...BUSY

The Library can be a very busy place. We attempt to keep the library a quiet place for study.

If you hear loud conversations or loud cell phones, please let our staff know.

We would be happy to do the shushing!

Please feel free to have snacks and drinks while you are studying in the library. (We will not tell!)

We ask that you DO NOT eat or drink by the COMPUTERS.



Learning Support Services

Welcome Center Room 2000 • 517-841-4500

Workshops

Student Wellness

Wednesdays 12-12:50PM & Thursdays 4:45-5:45PM

Week 2: "Learning Strategies for Academic Success"

Week 3: "Stress 101"

Week 4: "I don't have time!, It's too late!, I'll do it later!": Effective Time Management"

Week 5: "Making everyone happy ... almost: Balancing Life and School"

Week 6: "Who's That in your neighborhood? ... Community Resources"

Week 7: "Meet the family Building your Academic Support Team"

Welcome Center RM2012

Tutoring

FREE tutoring is available to all currently registered students at Baker College. Make your appointment today by calling the LSS. We provide tutoring for a variety of classes including the following:

- Math
- Science
- Computers
- ...and more!



*Call 517-841-4500 for an appointment

*Tutors assist students in developing the skills to become independent. Tutors use a minimalistic tutoring approach that does not include working on homework, tests, or quizzes.

**FREE Interest Inventory
"Career Cruising"**

Call 517-841-4500 for an

Testing

Make-Up Testing

Tuesday & Thursday 9am & 6pm

Saturday 9am

*Students must call the LSS to reserve a space for testing. Morning testers must call before close the previous day, evening testers call by 2:00pm.

*Limit one test per session.

*Students must bring a photo ID and sign in 10 minutes prior to the testing time.
(late testers will not be accommodated)

Waiver Testing

Week 4 : Friday, February 4th 10am-5pm

Saturday, February 5th 9am-1pm

Week 8 : Friday, April 1st 10am-5pm

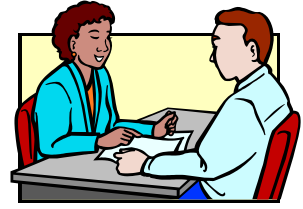
Saturday, April 2nd 9am-1pm

*Contact the LSS for additional information.

*By appointment only.



Financial Aid



Welcome to Winter Quarter at Baker College of Jackson!! The Financial Aid Office has just been newly renovated and is located across from the front desk in Building 100. We are available Monday-Thursday from 8am-6pm and on Friday from 8am-5pm. Please call or stop by with any questions you may have as we are more than happy to help!

2011-2012 FAFSA

If you haven't done so already, make sure to complete your 2011-2012 FAFSA for this school year. You can complete this at www.fafsa.gov. It is important to complete this form early to ensure that you are eligible for as much financial aid as possible.

2012-2013 FAFSA

Students can start filling out their 2012-2013 FAFSA on **January 1, 2012!!** Make sure to complete this before **March 1, 2012** to ensure that you qualify for as much financial aid as possible for the 2012-13 school year.

Requesting A Loan

There are a couple important steps that need to be completed if you request a loan from the Financial Aid Office. You **must** complete **Entrance Loan Counseling** and sign a **Master Promissory Note** at www.studentloans.gov. You will also need your 4-digit PIN # that you used to electronically sign your FAFSA. Please contact the Financial Aid Office at 517-780-4543 if you have any questions.

Looking at Changing Your Major?

Please see Financial Aid if you plan on changing your major as this may affect your Financial Aid status.

Thinking about withdrawing from classes?

In order for a student to maintain their financial aid, they must meet three Satisfactory Academic Progress rules. Withdrawing from a course(s) will impact your financial aid and could result in the loss of your funding including grants and/or loans. The three rules are as follows:

GPA Rule: At the point of SAP review, student must have a satisfactory GPA. A satisfactory GPA for their first review must match the Academic standing requirements. Subsequent reviews require a cumulative GPA of 2.0.

PACE Rule: At the point of SAP review, student must have successfully completed 2/3 of the cumulative credits which they have attempted. Withdrawals and failures are counted as credits attempted.

Maximum Timeframe Rule: At the point of SAP review, student must be able to complete their declared current program within 150% of the program length.

College Goal Sunday

Baker College of Jackson will be a site again this year for College Goal Sunday!! It will be held in the Welcome Center on Sunday, February 12, 2012 from 2pm to 4pm. If you need help completing your 2012-2013 FAFSA, please stop in and we will be happy to assist you.

FAFSA Filing Instructions

2012-2013

Baker College of Jackson is pleased to offer detailed step-by-step instructions from the FAFSA Website to help you file your 2012-2013 FAFSA. The FAFSA Web site is www.fafsa.ed.gov.

I. Before Beginning a FAFSA

Get organized! To simplify the application process, gather required documents and other information ahead of time. File ASAP by March 15 for Baker College Priority Financial Aid Packaging State AID Deadlines.

Determine your dependency status.

Complete 2012-13 FAFSA on the Web Worksheet

Baker's School Code is E00733

Students need to **apply for a PIN**, available at www.pin.ed.gov. Keep the PIN number in a safe place. The PIN will be used to sign online later in the process. If a student is a dependent, a parent can apply for a Pin also at www.pin.ed.gov.

II. Filling Out a FAFSA

Fill out the FAFSA application at www.fafsa.ed.gov. The FAFSA contains questions that ask about you, your financial information, your school plans and more. The 2012-13 FAFSA is used to file for Fall 2012, Winter 2013, Spring 2013 and Summer 2013 financial aid.

Create a FAFSA User ID and Password to start the FAFSA process.

Answer challenge questions for security purposes. Be sure to remember your answers so if FAFSA Online Security asks later you can enter correctly. The Baker Financial Aid Office recommends using something easy to remember and use all lower case letter- challenge answers are case sensitive!

Call the FAFSA Helpline at (800) 433-3243 for FAFSA online assistance or to check status of the submitted FAFSA.

Enter Student and Parent (if student is a dependent) **2011 Federal Tax Information** (example: 1040, 1040a, or 1040 EZ) on 2012-13 FAFSA.

If 2011 Federal Taxes are not done yet, use the 2011 W-2 Forms to enter income information and make corrections to your FAFSA. Don't forget to update the information after filing taxes; the updated FAFSA may offer more financial aid eligibility!

Enter Baker's School Code in Section 5: E00733

Enter a good, working email for where you want your FAFSA results and financial aid award package sent.

Save each page as you complete each page. You can Save FAFSA to finish later if necessary.

Students can **Sign Electronically with PIN** or a parent can Sign Electronically with PIN.

Remember, if the student is a dependent, then parents can create and use PIN.

When the FAFSA is submitted a **"FAFSA Submitted Confirmation Page"** will appear.

Be sure to **print the "FAFSA Submitted Confirmation Page"** for your records.

To open your saved FAFSA or Correction Application, you will need the student user ID and password to access the saved FAFSA

III. FAFSA Follow-Up

View your FAFSA results online by entering student user ID and password. The site will show the status of the application, and allow corrections to be made to a processed FAFSA as well as offer other information.

Once the FAFSA is submitted, the Baker College Financial Aid Office will retrieve FAFSA results; package the 2012-13 Financial Aid and email out the 2012-13 Financial Aid Award Letter.

Questions may be directed to: 517.780.4543 The Financial Aid Department of Baker College of Jackson.

Career Services

Are you planning on completing your internship/externship in the Spring or Summer of 2012?

If so, please **sign up** for the appropriate informational session about the Work Experience process in the **Career Services department** (in the 100 building across from the Bookstore).

If you are required to take WRK 216, WRK 219, WRK 227, WRK 261 or WRK 441 you are welcome to attend our externship session on Tuesday, February 7th at 5:15pm in Room 101.

If you are required to take WRK 215, WRK 280, WRK 281, WRK 301, WRK 481 or WRK 495 you are welcome to attend our internship session on Wednesday, February 8th at 5:15pm in Room 101.

For Coldwater students, please join us on Thursday, February 2nd at 3pm to discuss your internship/externship. Please sign up with Campus Director, Jenni DuBois.

Who should you contact about doing your Work Experience?

Early Childhood Education :
Jean Allison

Health Information Technology:
Kathy Pulford

Human Services:
Tamra Hall

Massage Therapy:
Marc Ellsworth

Medical Assistant:
Shelagh Holmes

Medical Lab Technology:
Joan Myrick

Surgical Technology:
Paula Hayes

Opticianry:
Randy Smith

Radiation Therapy:
Teri Fedchenko

Teacher Preparation:
Margo Klaasen

Veterinary Technician:
Katrina Bowers

All other programs:
Lindy Wilson

Upcoming Seminars...

Don't miss some important Career Services seminars! Registration is required - Reserve your spot by stopping into the Career Services office or emailing careerserv-jk@baker.edu.

- ◆ February 8, 2012: 12pm-1pm
Dress for Success - Featuring a fashion show and helpful information on image and dress tips for interviews.
- ◆ February 13, 2012: 12pm-1pm
Allegiance Health System - A representative will be giving a presentation on how to apply for positions with Allegiance.

Here to help...

Career Services is available to help you in your career search. We offer resume critiques, mock interviews, job search planning & other tools to assist you. Call 517-990-6966 to schedule an appointment.

Office Hours

Academics

Monday-Thursday 7am-10pm

Friday 7am-5pm

Saturday 8am-12pm

Library

Monday-Thursday 8am-9pm

Friday 9am-5pm

Saturday 8:30am-2:30pm

Learning Support Services

Monday-Thursday 8am-8:30pm

Friday 10am-5pm

Saturday 9am-1pm

Business Office

Monday-Thursday 8am-9pm

Friday 8am-5pm

Financial Aid & Career Services

Monday-Thursday 8am-6pm

Friday 8am-5pm

Bookstore

Monday-Thursday 8am-7pm

Friday 8am-5pm