

Student Name _____

High School or Vocational Center _____

COMPETENCY RECORD FOR ARTICULATION

Baker College

Please check below each skill the student has mastered with a minimum of 80 percent accuracy or with an A or B grade.

GRC104 INTRODUCTION TO DIGITAL DESIGN/ILLUSTRATION

| Task | Satisfactory | Unsatisfactory |
|--|--------------|----------------|
| Employing the design principles described in Introduction to Digital Illustration course outcomes, students will complete the following course outcomes with a minimum level of 60% accuracy according to the instructor's directions: | | |
| Demonstrate, in a verbal and hands-on context, an understanding of the Adobe Illustrator program, including the following: | | |
| a. Open. | | |
| b. Close. | | |
| c. Save. | | |
| d. Save as. | | |
| e. Print. | | |
| f. Apply color | | |
| g. Object. | | |
| h. Windows. | | |
| i. Shortcut keys | | |
| j. Palette. | | |
| k. Edit | | |
| l. Options. | | |
| m. Copy. | | |
| n. Paste. | | |
| o. Delete. | | |

| Task | Satisfactory | Unsatisfactory |
|---|--------------|----------------|
| Demonstrate knowledge of the following Macintosh/Windows commands and functions: | | |
| a. Click. | | |
| b. Double-click. | | |
| c. File Manager. | | |
| d. Drag. | | |
| e. Program Manager. | | |
| f. Scroll bar. | | |
| g. Menu boxes. | | |
| h. Dialog boxes. | | |
| i. Locate Disk Drives | | |
| Demonstrate an ability to perform the following Illustrator operations: | | |
| a. Use rulers, guides, smart guides, change layout views, change document size. | | |
| b. Work in publication window to type text in point and block format. Manipulate and edit text blocks. | | |
| c. Format text and paragraphs using the character and paragraph palettes. | | |
| d. Using the tabs palette and setting up tables. | | |
| e. Formatting. | | |
| f. Using Quick Keys. | | |
| g. Apply fill and strokes. | | |
| h. Using color swatches and the color picker. | | |
| i. Working with anchor points and paths. | | |
| j. Select, move, group, transform and duplicate objects. | | |
| k. Create a drop shadow. | | |
| Demonstrate an ability to draw and compose an illustration from scratch, tracing a scanned image or using live trace. | | |
| Demonstrate an understanding of the difference between bitmap and vector images. | | |
| Demonstrate an ability to use the Illustrator tools such as selection tools, pen, shear, eyedropper, shape, scale, graph, mesh, blend, rotate, reflect, gradient, paint bucket. | | |

| Task | Satisfactory | Unsatisfactory |
|---|--------------|----------------|
| Create graphs. | | |
| Create, manipulate and modify layers. | | |
| Demonstrate an ability to use the Illustrator palettes such as brushes, layers, transform, tabs, pathfinder, transparency, symbols. | | |
| Create 3D objects and apply special effect to them such as extrude, bevel, rotate and manipulate light sources. | | |
| Demonstrate the knowledge of preparing a document for prepress and printing. | | |
| Demonstrate knowledge and use of Pantone Matching System and 4/color process in design and explore basic color theory. | | |
| Demonstrate the ability to orally present and critique a project. | | |
| Demonstrate an ability to utilize the Adobe Illustrator program at an introductory level, based on the tools, commands and menus as assigned by the instructor. | | |

Teacher signature _____ Date _____