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Student Name

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High School or Vocational Center

**COMPETENCY RECORD FOR ARTICULATION  
Baker College**

Please check below each skill the student has mastered with a minimum of 80 percent accuracy or with an A or B grade.

**MGT 101 INTRODUCTION TO BUSINESS**

| <b>Task</b>   | <b>Satisfactory</b> | <b>Unsatisfactory</b> |
|---|---------------------|-----------------------|
| 1. Explain current trends with respect to business organizations including, but not limited to: business formation, corporate downsizing, vertical and horizontal integrations, and technology.   |                     |                       |
| 2. Compare and contrast economic concepts involving supply and demand along with the history of Capitalism, Socialism, Communism, and Mixed Economics.  |                     |                       |
| 3. Explore how American business is integrated into the global economy as well as the laws that impact trade.   |                     |                       |
| 4. Associate ethical behavior with successful business operations.  |                     |                       |
| 5. Analyze traits inherent in successful entrepreneurs, different forms of business ownership, and fundamental small business operations.   |                     |                       |
| 6. Relate managerial and leadership challenges to the planning and decision making processes with the focus on organizational goals and technology.   |                     |                       |
| 7. Appraise the role of human resource management in the organization through an introductory exploration of diversity in the workforce, basic employment law, training and development, appraising employee performance, and compensation. |                     |                       |
| 8. Define marketing, interpret basic marketing concepts, and examine the marketing mix.   |                     |                       |
| 9. Predict how various stakeholders use financial information and accounting for decision making.   |                     |                       |
| 10. Investigate financial management and planning, the opportunities bonds and stocks offer as well as the effects of the value of money.   |                     |                       |

| Task  | Satisfactory | Unsatisfactory |
|---|--------------|----------------|
| 11. Generalize legal issues pertinent to business including but not limited to (a) the differences among common, statutory, and tort law; (b) consumer protection laws; and (c) fundamental contract law. |              |                |
| 12. Research the importance of matching aptitudes, interests and skills with various career choices.  |              |                |

Teacher signature \_\_\_\_\_ Date \_\_\_\_\_