



**Education and
Human Service
Catalog Supplement**

2008–2009

Certificate

- Certified Addictions Counselor
- Child Care Assistant
- Corrections Officer

Bachelor’s Degree

- Bachelor of Human Service
 - Gerontology
 - Human Service
- Bachelor of Science in Early Childhood Education
- Bachelor of Science in Education
 - Elementary Teacher Preparation
 - Elementary Teacher Preparation Early Childhood Education
 - Secondary Teacher Preparation

Associate’s Degree

- Associate of Applied Science
 - Corrections Officer
 - Early Childhood Education
 - Human Service
 - Interpreter Training
 - Paraprofessional: Early Elementary

Postbaccalaureate Certificate

- Teacher Preparation—Initial Certification
- Teacher Preparation—Level Change
- Teacher Preparation—Additional Endorsement

By initialing each line below, I confirm that I will abide by all policies and requirements in the Baker College Education and Human Service Catalog Supplement, and I understand that:

- ___ I am responsible for the information in this document.
- ___ I must abide by all policies and requirements in this document.
- ___ I must undergo a background check prior to entering the program.
- ___ I may need to undergo an additional background check within the year prior to participating in external work experience and/or prior to reenrolling at Baker College after a break of one year or longer. Additional background checks may be required.
- ___ I will be responsible for all costs associated with my background check(s).
- ___ If I receive financial aid, I will sign a Federal Student Aid (FSA) Authorization Form, authorizing Baker College to apply any excess financial aid funds (including student loans) toward the cost of my background checks. I must contact the business office in writing if I do not want to use excess financial aid funds to cover the costs of my background checks.
- ___ I have received background check instructions.
- ___ I am required to submit the results of my background check to my campus Education and Human Service Department prior to the start of classes. If I fail to submit the results as directed, I may be denied entry into this program, and my core classes may be dropped without advance notice to me.
- ___ Baker College reserves the right to deny entry into or remove from a program any student whose background check reveals any conviction or recorded event of any nature.
- ___ I will categorically be denied entry into or will be removed from the program if my background check reveals any felony conviction; if I have pending charges for a felony; or if my background check reveals any other conviction or recorded event in any state or jurisdiction that statutorily precludes being granted certification, licensure, or employment by an authoritative regulatory body. This decision cannot be appealed.
- ___ If my background check reveals a misdemeanor or recorded event that does not categorically preclude entry into the program, I may be admitted to the program only by appealing in writing to and gaining unanimous consent of a representative body composed of Baker College administrators.

- ___ I will immediately report in writing any conviction, pending court action, or other recorded event that has not yet been reported or that subsequently occurs to my campus Dean of Education and Human Service.
- ___ I may temporarily or permanently be denied financial aid funding if I have been (or am subsequently) convicted for the possession or sale of illegal drugs for an offense that occurred while receiving federal student aid (such as grants, loans, or work-study).
- ___ It is my responsibility to contact my campus Dean of Education and Human Service if I have questions regarding program entry/acceptance, retention, reentry, or completion.
- ___ I must abide by the ethics and standards accepted by professionals and technicians in my chosen career field. This includes issues related to appropriate dress, personal conduct, professional attitude, and confidentiality of student, client, and patient information.
- ___ I may need to complete a physical, including a tuberculosis test, or pass additional screening in order to participate in external work experience. I will be responsible for the cost of all health checks.

Teacher Preparation Program Students:

- ___ I must abide by all policies and requirements stated in the Teacher Preparation Program Handbook.
- ___ Each program is not necessarily offered at every campus, all courses in a program may not be offered at every campus, and travel to another Baker College campus may be required.
- ___ I must be available to participate in fieldwork during normal K-12 school hours, and substantial travel may be required to complete required fieldwork.
- ___ I may not enroll in 400-level education (EDU) courses until I have been fully accepted into the Teacher Preparation Program.
- ___ I must earn a C or better in every course used toward teacher certification, with the possible exception of general education courses.
- ___ I must meet the residency requirement of at least 18 quarter hours at Baker College in order to be recommended for any type of teacher certification, except for the first renewal of a provisional teaching certificate, which requires 9 quarter hours.
- ___ The State of Michigan periodically revises its teacher certification rules, and I must meet all requirements in effect at the time of certification.
- ___ Detailed information on Teacher Preparation Program acceptance, retention, certification, and additional requirements is available in the Teacher Preparation Handbook.

Student Name (Printed)

Student UIN

Student Signature

Date

Baker College Representative Name (Printed)

Phone Number

Baker College Representative Signature

Date

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- Child Care Assistant
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- ___ If I receive financial aid, I will sign a Federal Student Aid (FSA) Authorization Form, authorizing Baker College to apply any excess financial aid funds (including student loans) toward the cost of my background checks. I must contact the business office in writing if I do not want to use excess financial aid funds to cover the costs of my background checks.
- ___ I have received background check instructions.
- ___ I am required to submit the results of my background check to my campus Education and Human Service Department prior to the start of classes. If I fail to submit the results as directed, I may be denied entry into this program, and my core classes may be dropped without advance notice to me.
- ___ Baker College reserves the right to deny entry into or remove from a program any student whose background check reveals any conviction or recorded event of any nature.
- ___ I will categorically be denied entry into or will be removed from the program if my background check reveals any felony conviction; if I have pending charges for a felony; or if my background check reveals any other conviction or recorded event in any state or jurisdiction that statutorily precludes being granted certification, licensure, or employment by an authoritative regulatory body. This decision cannot be appealed.
- ___ If my background check reveals a misdemeanor or recorded event that does not categorically preclude entry into the program, I may be admitted to the program only by appealing in writing to and gaining unanimous consent of a representative body composed of Baker College administrators.

- ___ I will immediately report in writing any conviction, pending court action, or other recorded event that has not yet been reported or that subsequently occurs to my campus Dean of Education and Human Service.
- ___ I may temporarily or permanently be denied financial aid funding if I have been (or am subsequently) convicted for the possession or sale of illegal drugs for an offense that occurred while receiving federal student aid (such as grants, loans, or work-study).
- ___ It is my responsibility to contact my campus Dean of Education and Human Service if I have questions regarding program entry/acceptance, retention, reentry, or completion.
- ___ I must abide by the ethics and standards accepted by professionals and technicians in my chosen career field. This includes issues related to appropriate dress, personal conduct, professional attitude, and confidentiality of student, client, and patient information.
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Teacher Preparation Program Students:

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- ___ I may not enroll in 400-level education (EDU) courses until I have been fully accepted into the Teacher Preparation Program.
- ___ I must earn a C or better in every course used toward teacher certification, with the possible exception of general education courses.
- ___ I must meet the residency requirement of at least 18 quarter hours at Baker College in order to be recommended for any type of teacher certification, except for the first renewal of a provisional teaching certificate, which requires 9 quarter hours.
- ___ The State of Michigan periodically revises its teacher certification rules, and I must meet all requirements in effect at the time of certification.
- ___ Detailed information on Teacher Preparation Program acceptance, retention, certification, and additional requirements is available in the Teacher Preparation Handbook.

Student Name (Printed)

Student UIN

Student Signature

Date

Baker College Representative Name (Printed)

Phone Number

Baker College Representative Signature

Date

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INTRODUCTION

This *Education and Human Service Catalog Supplement* contains specific information regarding Baker College education and human service program acceptance, retention, reentry, and completion. See the *Baker College Catalog* for additional information about program requirements, credits required for graduation, course descriptions, and course requirements.

Baker College's admission policy is intended to provide every student with the opportunity to pursue his/her educational and career goals. Baker College also realizes its responsibility to establish academic expectations for its programs which are consistent with standards of practice for the corresponding profession. These expectations are intended to prepare students to pass required registration, certification, or licensure examinations, and to be able to apply knowledge obtained at Baker College in the world of work.

Due to the technical and specialty natures of the education and human service programs, many have strict requirements for admission and reentry. In the majority of these programs, students must integrate classroom learning with fieldwork or practicums, some of which require students to commit to a full-time placement.

Baker College is proud of its education and human service programs, and has set high standards for their completion. In addition to task- and skill-oriented performance objectives, each course in these programs includes competencies based on each student's ability to demonstrate professional behavior. Students are expected to abide by all aspects of the student honor code; failure to do so could result in dismissal from the program.

Program deans and faculty are available to assist students with specific questions about programs. However, students are encouraged to first contact their academic advisors, particularly with general questions about college or general program requirements.

CERTIFICATES

Certified Addictions Counselor Certificate

Campuses: Allen Park, Auburn Hills, Cadillac, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program is designed to prepare students for positions in inpatient and outpatient substance abuse treatment, drug courts, private and public agencies that require a certified addictions counselor or prevention specialist. Graduates will have the skills and knowledge of the 12-core counseling functions required for addiction treatment. This program provides the education hours required by the Michigan Certification Board of Addiction Professionals (MCBAP) for a Certified Addictions Counselor credential.

Program Requirements: Each student enrolled in the CAC program classes will be expected to adhere to Certified Addictions Counselor Code of Ethical Conduct.

Additional Information: In order to be eligible for the MCBAP Certified Addiction Counselor credential, a student must also complete 300 hours of supervised practical training and a specified number of hours of experience. If the student has no degree, 6,000 hours experience is required; if the student has completed an associate's degree, 5,000 hours experience is required; and if the student has completed a bachelor's degree, 4,000 hours experience is required.

See page 18 for information on the standard grading scale.

Child Care Assistant Certificate

Campuses: Allen Park, Auburn Hills, Cadillac, Cass City, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron, West Branch

Overview: This program prepares students for entry-level early child care assistant positions and the Child Development Associate (CDA) credential.

Program Requirements: Each student enrolled in ECE classes will be expected to comply with the professional code of ethics as described by the National Association for the Education of Young Children (NAEYC). Each must demonstrate to the State of Michigan Department of Human Services, Office of Children and Adult Licensing that he/she is of good moral character as defined in the Good Moral Character Act (Public Act 381 of 1974, as amended).

Additional Information: Before participating in fieldwork, students must complete a physical, including a tuberculosis test (forms will be provided by Baker College).

See page 18 for information on the standard grading scale.

Corrections Officer Certificate

Campuses: Auburn Hills, Cadillac, Flint, Jackson, Muskegon, Port Huron

Overview: This program prepares students for positions in federal, state, local, and private correctional facilities. This program provides all of the required elements established by the Michigan Correctional Officers' Training Council. Students successfully completing this certificate will be prepared to sit for the civil service test required for employment by the Michigan Department of Corrections (MDOC).

MDOC Vocational Certificate: Students who have earned a C or higher in PSY111, COF121, COF125, COF126, COF127, and COF128 are eligible for the MDOC Vocational Certificate, which is issued by the department chair/dean. This certificate is the minimum requirement for an entry-level position in the field.

MDOC Requirements: Candidates for employment in this field must pass an MDOC physical agility test, drug screen, and criminal history check. The MDOC is prohibited from hiring any individual with a felony conviction, a controlled substance violation in any jurisdiction (including military), pending felony or misdemeanor charges, a domestic violence conviction, or outstanding warrants. In addition, an applicant who has been convicted of any other misdemeanor shall not be eligible for employment until one year after satisfactory completion of any sentence imposed, including fines and probation.

See page 18 for information on the standard grading scale.

ASSOCIATE'S DEGREES

Corrections Officer

Associate of Applied Science

Campuses: Auburn Hills, Cadillac, Flint, Jackson, Muskegon, Port Huron

Overview: This program prepares students for careers in federal, state, local, and private correctional facilities. Students in this program learn to model ethical values and attitudes and develop interpersonal skills for working with clients, co-workers, and supervisors both in the classroom and in real-life correctional settings. This program provides all of the required elements established by the Michigan Correctional Officers' Training Council. Students successfully completing this program will be prepared to sit for the civil service test required for employment by the Michigan Department of Corrections (MDOC).

MDOC Vocational Certificate: Students who have earned a C or higher in PSY111, COF121, COF125, COF126, COF127, and COF128 are eligible for the MDOC Vocational Certificate, which is issued by the department chair/dean. This certificate is the minimum requirement for an entry-level position in the field.

COF231 Defensive Tactics: A physical health evaluation or waiver form may be required prior to enrollment in this course.

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete a field experience assigned by the campus placement coordinator or career services staff. Substantial travel may be required to complete the fieldwork. Certain fieldwork sites may require additional health screening or background investigation prior to fieldwork placement.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
WRK262 Corrections Internship	120 hours

MDOC Requirements: Candidates for employment in this field must pass an MDOC physical agility test, drug screen, and criminal history check. The MDOC is prohibited from hiring any individual with a felony conviction, a controlled substance violation in any jurisdiction (including military), pending felony or misdemeanor charges, a domestic violence conviction, or outstanding warrants. In addition, an applicant who has been convicted of any other misdemeanor shall not be eligible for employment until one year after satisfactory completion of any sentence imposed, including fines and probation.

See page 18 for information on the standard grading scale.

Early Childhood Education

Associate of Applied Science

Campuses: Allen Park, Auburn Hills, Cadillac, Cass City, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron, West Branch

Overview: This program prepares students for the Child Development Associate (CDA) credential, and for positions as child care program directors, preschool teachers, teacher assistants, or family child care managers.

Program Requirements: Each student enrolled in ECE classes will be expected to comply with the professional code of ethics as described by the National Association for the Education of Young Children (NAEYC). Each must demonstrate to the State of Michigan Department of Human Services, Office of Children and Adult Licensing that he/she is of good moral character as defined in the Good Moral Character Act (Public Act 381 of 1974, as amended).

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete field experiences assigned by the campus placement coordinator or career services staff. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
ECE231 Guidance and Discipline	20 hours
ECE271B Early Childhood Education Practicum	90 hours

Additional Information: Before participating in fieldwork, students must complete a physical, including a tuberculosis test (forms will be provided by Baker College).

See page 18 for information on the standard grading scale.

Human Service

Associate of Applied Science

Campuses: Allen Park, Auburn Hills, Cadillac, Cass City, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program prepares students in the areas of psychology, stress management, conflict management, and social problems to work in entry-level positions in a variety of human service settings. Graduates will work closely with social workers, counselors, and psychologists, focusing on the special needs of children, adolescents, families, developmentally disabled individuals, and the elderly.

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete field experiences in diverse settings assigned by the campus placement coordinator. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
HUS271 Human Service Internship I	125 hours
HUS371 Human Service Internship II.....	125 hours

A minimum of 10 quarter hours in HUS classes must be completed to qualify for HUS271 and a minimum of 28 quarter hours in HUS classes to qualify for HUS371.

A minimum of 73% or a C (2.0) in each human service (HUS) class and an overall grade point average of 2.5 or higher is required to qualify for HUS271 and HUS371.

See page 18 for information on the standard grading scale.

Interpreter Training
Associate of Applied Science

Campuses: Auburn Hills, Muskegon, Port Huron

Overview: This program provides students with the skills and knowledge required to act as a sign language interpreter, facilitating communication between deaf and hard of hearing individuals and the hearing population. The curriculum focuses on American Sign Language (ASL), and prepares students for the Quality Assurance interpreter credential examination administered by the State of Michigan.

Program Requirements: Each student enrolled in ITP classes will be expected to comply with the Registry of Interpreters for the Deaf Code of Ethics. In order to be successful in the program and to pass the credential examination, students must develop accuracy and fluency in ASL, which requires practice and application beyond the scheduled class hours.

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete field experiences throughout the program in order to complete course assignments. These field experiences require active involvement in the Deaf community, networking with qualified interpreters, and attending workshops and social events.

In addition to field experiences which are part of the coursework, two internships in diverse settings must be completed as assigned by the campus internship coordinator.

<u>Internships</u>	<u>Internship Hours</u>
ITP271 Signing Internship I	120 hours
ITP272 Signing Internship II.....	120 hours

Both internships require hours in K-12 settings. In order to successfully complete the internships, students must be available during the K-12 school day.

Substantial time and travel will be required to complete the field experiences and the internships, as well as additional costs in the form of workshop registrations and entrance fees.

Specific field experience and internship sites may require additional criminal background or health checks. If required, these will be completed at the student’s expense.

A minimum of 73% or a C (2.0) in each ITP course is required for placement in an internship.

See page 18 for information on the standard grading scale.

Paraprofessional: Early Elementary

Associate of Applied Science

Campuses: Allen Park, Auburn Hills, Cadillac, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides an option for Title I paraprofessionals and those wanting to become paraprofessionals who must meet the requirements of the No Child Left Behind Act of 2001. Paraprofessionals who earn this degree can be translators, be involved with parent activities, help with classroom management, assist in computer labs, and tutor students one-on-one during seatwork time. This program emphasizes the development of children and focuses on reading, writing, and mathematics skills.

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete field experiences in diverse settings assigned by the campus placement coordinator. A student must successfully complete the fieldwork component of a course in order to pass the course. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
ECE231 Guidance and Discipline	20 hours
EDU200 Intro to Professional Education Experience	20 hours
EDU271 Education Practicum	90 hours
EDU312 Educational Psychology	20 hours
EDU330 The Exceptional Learner.....	20 hours

See page 18 for information on the standard grading scale.

BACHELOR'S DEGREES

Gerontology

Bachelor of Human Service

Campuses: Clinton Township, Jackson

Overview: This human service bachelor degree offers a specialization in the growing field of gerontology. Not only does this program combine psychology and human service courses to prepare students for competency in the field of human service, but it also prepares students to work with the elderly population in a variety of settings.

Program Requirements: Program Requirements: Students who seek to enter this program but have not completed the appropriate associate's degree (Human Service) may need to take additional courses to meet the prerequisites of the bachelor's degree-level courses.

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete a field experience assigned by the campus placement coordinator. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
HUS471 Human Service Internship III	125 hours

A minimum of 64 combined quarter hours in HUS/PSY must be completed to qualify for HUS471.

A minimum of 73% or a C (2.0) in each human service (HUS) class and an overall grade point average of 2.5 or higher are required to qualify for HUS471.

See page 18 for information on the standard grading scale.

Human Service

Bachelor of Human Service

Campuses: Allen Park, Auburn Hills, Cadillac, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program prepares students to enter into jobs as case managers, mental health team members for in-home programs, state social service workers, direct care providers or supervisors in residential settings, shelter personnel, and other mental health or social service positions.

Program Requirements: Program Requirements: Students who seek to enter this program but have not completed the appropriate associate's degree (Human Service) may need to take additional courses to meet the prerequisites of the bachelor’s degree–level courses.

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete a field experience assigned by the campus placement coordinator. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
HUS471 Human Service Internship III	125 hours

A minimum of 64 combined quarter hours in HUS/PSY must be completed to qualify for HUS471.

A minimum of 73% or a C (2.0) in each human service (HUS) class and an overall grade point average of 2.5 or higher are required to qualify for HUS471.

See page 18 for information on the standard grading scale.

Early Childhood Education

Bachelor of Science in Early Childhood Education

Campuses: Auburn Hills, Clinton Township, Flint, Jackson, Muskegon, Owosso

Overview: This program prepares students for a career in Early Childhood Education. It will blend higher-level critical applications of theoretical and practical study of child development and early childhood education in a multitude of professional applications. The goal of this program will be to provide quality Early Childhood Education professionals to the state of Michigan. Specific areas include supervisor and administrative positions, family advocates, home visitors, training specialists, directors, curriculum developers, and child advocates.

Program Requirements: Each student enrolled in ECE classes will be expected to comply with the professional code of ethics as described by the National Association for the Education of Young Children (NAEYC). Each must demonstrate to the State of Michigan Department of Human Services, Office of Children and Adult Licensing that he/she is of good moral character as defined in the Good Moral Character Act (Public Act 381 of 1974, as amended).

Fieldwork: Fieldwork is an integral part of this program. Each student must successfully complete field experiences assigned by the campus placement coordinator or career services staff. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
ECE231 Guidance and Discipline.....	20 hours
ECE271B ECE Practicum.....	90 hours
ECE371 ECE Practicum II.....	120 hours
ECE361 Survey of Curriculum.....	90 hours
ECE401 Advanced Infant/Toddler Care.....	20 hours
ECE451 ECE Practicum III.....	120 hours

Additional Information: Before participating in fieldwork, students must complete a physical, including a tuberculosis test (forms will be provided by Baker College).

See page 18 for information on the standard grading scale.

Elementary Teacher Preparation

Bachelor of Science in Education

Campuses: Auburn Hills, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides students with the knowledge and skills necessary to receive a Michigan provisional elementary teaching certificate, which allows the holder to teach all subjects in kindergarten through grade 5, in kindergarten through grade 8 self-contained classrooms, and his/her major and minor subjects in grades 6 through 8.

Program Requirements: Students must choose from the following majors: English, language arts, mathematics, and social studies. All must complete the elementary studies minor. Optional additional minors may be chosen from the following: English, history, mathematics, and social studies. Each major and minor is not necessarily offered at every campus, and all courses in a major or minor may not be offered at every campus. Travel to another campus may be required.

Fieldwork: Fieldwork is an integral part of this program. Each student must complete field experiences in diverse settings assigned by the campus placement coordinator. A student must successfully complete the fieldwork component of a course in order to pass the course. Substantial travel may be required to complete the fieldwork.

Course Requiring Fieldwork

Fieldwork Time

EDU200 Intro to Professional Education Experiences	20 hours
EDU312 Educational Psychology	20 hours
EDU330 The Exceptional Learner.....	20 hours
EDU421 Reading in the Content Areas	20 hours
EDU451 Theory and Tech of Instruction: Elem (K–8)	30 hours
EDU481 Directed Teaching I	approximately 13 weeks
EDU482 Directed Teaching II	approximately 13 weeks

Additional Information: Students may not enroll in 400-level education (EDU) courses until they have been fully accepted into the program. Detailed information on program acceptance, retention, certification, and other requirements is available in the *Teacher Preparation Handbook*.

See page 18 for information on the standard grading scale.

Elementary Teacher Preparation Early Childhood Education
Bachelor of Science in Education

Campuses: Auburn Hills, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides students with the knowledge and skills necessary to receive a Michigan provisional elementary teaching certificate, which allows the holder to teach all subjects in kindergarten through grade 5, in kindergarten through grade 8 self-contained classrooms, and his/her major and minor subjects in grades 6 through 8. Students who plan to teach in kindergarten through grade 2 should consider this program, which will make them more marketable.

Program Requirements: Students must choose from the following majors: English, language arts, mathematics, and social studies. All must complete both the elementary studies and early childhood minors. Optional additional minors may be chosen from the following: English, history, mathematics, and social studies. Each major and minor is not necessarily offered at every campus, and all courses in a major or minor may not be offered at every campus. Travel to another campus may be required.

Fieldwork: Fieldwork is an integral part of this program. Each student must complete field experiences in diverse settings assigned by the campus placement coordinator. A student must successfully complete the fieldwork component of a course in order to pass the course. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
EDU200 Intro to Professional Education Experiences	20 hours
EDU312 Educational Psychology	20 hours
EDU330 The Exceptional Learner.....	20 hours
EDU421 Reading in the Content Areas	20 hours
EDU451 Theory and Tech of Instruction: Elem (K–8)	30 hours
ECE271B Early Childhood Education Practicum	90 hours
ECE481 Senior Practicum in ECE.....	approximately 13 weeks
EDU482 Directed Teaching II	approximately 13 weeks

Additional Information: Students may not enroll in 400-level education (EDU) courses until they have been fully accepted into the program. Detailed information on program acceptance, retention, certification, and other requirements is available in the *Teacher Preparation Handbook*.

See page 18 for information on the standard grading scale.

Secondary Teacher Preparation

Bachelor of Science in Education

Campuses: Auburn Hills, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides students with the knowledge and skills necessary to receive a Michigan provisional secondary teaching certificate, which allows the holder to teach his/her major and minor subjects in grades 6 through 12 in Michigan.

Program Requirements: Students must choose from the following majors: English, mathematics, and social studies. A minor must be selected from the following: chemistry, English, history, and mathematics. At this time, students cannot take a social studies major with a history minor. Each major and minor is not necessarily offered at every campus, and all courses in a major or minor may not be offered at every campus. Travel to another campus may be required.

Fieldwork: Fieldwork is an integral part of this program. Each student must complete field experiences in diverse settings assigned by the campus placement coordinator. A student must successfully complete the fieldwork component of a course in order to pass the course. Substantial travel may be required to complete the fieldwork.

<u>Course Requiring Fieldwork</u>	<u>Fieldwork Time</u>
EDU200 Intro to Professional Education Experiences	20 hours
EDU312 Educational Psychology	20 hours
EDU330 The Exceptional Learner.....	20 hours
EDU425 Literacy Education in the Secondary School	20 hours
EDU461 Theory & Tech of Inst: Math (6–12)	30 hours
or EDU462 Theory & Tech of Inst: English (6–12).....	30 hours
or EDU464 Theory & Tech of Inst: Social Studies (6–12)	30 hours
EDU481 Directed Teaching I.....	approximately 13 weeks
EDU482 Directed Teaching II	approximately 13 weeks

Additional Information: Students may not enroll in 400-level education (EDU) courses until they have been fully accepted into the program. Detailed information on program acceptance, retention, certification, and other requirements is available in the *Teacher Preparation Handbook*.

See page 18 for information on the standard grading scale.

POSTBACCALAUREATE CERTIFICATES

Teacher Preparation—Initial Certification

Postbaccalaureate Certificate

Campuses: Auburn Hills, Cadillac, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides postbaccalaureate students with the knowledge and skills necessary to receive a Michigan provisional teaching certificate.

Program Requirements: Specific general education requirements are waived for postbaccalaureate students wishing to earn initial teacher certification through this program. Coursework, fieldwork, program acceptance, and all other requirements are otherwise identical to those of the bachelor's degree program for the level at which the student wishes to receive certification (*see pages 13–15*).

Additional Information: Students may not enroll in 400-level education (EDU) courses until they have been fully accepted into the program. Detailed information on program acceptance, retention, certification, and other requirements is available in the Teacher Preparation Handbook.

See page 18 for information on the standard grading scale.

Teacher Preparation—Level Change

Postbaccalaureate Certificate

Campuses: Auburn Hills, Cadillac, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides teachers with the knowledge and skills needed to add a level to an existing Michigan teaching certificate.

The following level changes are offered: secondary to elementary (early childhood endorsement optional); and elementary to secondary English, mathematics, or social studies.

Fieldwork: Fieldwork is a required part of this program. Substantial travel may be required to complete the fieldwork. See your advisor for details.

Additional Information: Students may not enroll in 400-level education (EDU) courses until they have been fully accepted into the program. Detailed information on program acceptance, retention, certification, and other requirements is available in the *Teacher Preparation Handbook*.

See page 16 for information on the standard grading scale.

Teacher Preparation—Additional Endorsement

Postbaccalaureate Certificate

Campuses: Auburn Hills, Cadillac, Clinton Township, Flint, Jackson, Muskegon, Owosso, Port Huron

Overview: This program provides teachers with the coursework needed to add an endorsement to an existing Michigan teaching certificate.

Additional endorsements are offered in the following areas: elementary early childhood education, English, history, language arts, mathematics, and social studies; and secondary chemistry, English, history, mathematics, and social studies.

Fieldwork: Fieldwork is a required part of the early childhood education additional endorsement program. Substantial travel may be required to complete the fieldwork. See your advisor for details.

See page 18 for information on the standard grading scale.

ADDITIONAL INFORMATION

Standard Grading Scale

The following grading scale is required for all education and human service program courses:

A	100–94%
A –	93–90%
B +	89–87%
B	86–83%
B –	82–80%
C +	79–77%
C	76–73%
C –	72–70%
D +	69–67%
D	66–63%
D –	62–60%
F	59–0%

NOTES

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Baker College of Auburn Hills

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Toll Free: 888/429-0410

Baker College of Cadillac

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Cadillac, MI 49601-9600
Phone: 231/876-3100
Toll Free: 888/313-3463

Baker College of Cass City

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Baker College Center for Graduate Studies

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Toll Free: 800/469-3165

Baker College of Clinton Township

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Baker College Corporate Services

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Toll Free: 800/964-4299

Baker College of Fremont

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