

VOICE

Baker College of Auburn Hills

Fall Quarter 2014 | Issue 3



Winter 2015 Registration Continues

- Students may register for classes today by meeting with a Program Advisor in room 204.
- Students who have earned less than 12 credit hours by winter 2015 **MUST** have a Dean, Program Advisor, or Program Director sign their registration card before registering.
- If you have a balance, you must check with Financial Services to verify that you are able to register for classes.



Classes begin on January 12, 2015!

School Closing Information

The unpredictable winter season is here and so is the potential for bad weather. Please keep this information about canceling classes at Baker College in Auburn Hills with you at all times! Day classes will be canceled by 7:30am, and evening classes will be cancelled by 4:30pm.

1. Students should check <http://auburnhills.baker.edu> for up-to-date school information.
2. You will also be notified through the Baker Alert System unless you have opted out for this notification. Please remember that you must have accurate contact information in order for this system to be effective.
3. The following news organizations will be notified if classes are canceled:
 - WJR 760AM - Radio
 - FOX/WJBK - TV channel 2
 - WDIV - TV channel 4
 - WXYZ - TV channel 7
4. Do not assume that both day and evening classes will be canceled. Please check the news organizations, the Baker website, or your specific e-mail, phone, or text notification to verify which classes are canceled.
5. Please do not call the campus to inquire if classes are cancelled. Please check Auburn Hills information on www.auburnhills.baker.edu or the news organizations listed above.
6. Remember, drive safely when there is snow and ice on the ground.

Congratulations!!!

Congratulations to the following Baker College of Auburn Hills staff and faculty who were recently recognized for 10 or more years of service:

- Tim Yount**, Registrar (retired), 25 Years
- Rich Messina**, Faculty, 25 Years
- Kasey Pierson**, Faculty, 20 Years
- Kathryn Wiese**, Faculty, 15 Years
- Jo-Dee Salisbury**, Faculty, 15 Years
- Laura Lange**, Assistant Director for Admissions, 15 Years
- Kathy Moran**, Program Director, 15 Years
- Diana Baran**, Faculty, 10 Years
- Natalie Campbell**, Faculty, 10 years
- Nicole Chirco**, Admissions Director, 10 Years
- Paula Flannery**, Administrative Assistant, 10 Years
- Craig Julian**, Faculty, 10 Years
- Mary Laviolette**, Office Manager, 10 Years
- Barbara MacDonald**, Faculty, 10 years
- Mahasin Mekani-Tatone**, Faculty, 10 Years
- Tom Miller**, Financial Services, 10 Years
- Narine Mirijanian**, Dean of Health Sciences, 10 Years
- Robert Pernick**, Faculty, 10 Years
- Kenneth Piggott**, Faculty, 10 Years
- Donald Walrath**, Faculty, 10 Years

Attendance Hotline

Can't attend Class? Call **248.364.3395**
Student will be asked to leave the following:

- Name
- Student ID #
- Instructor Name & Course
- Duration of Absence/Reason

Don't forget to also e-mail your instructor!



Campus hours between the quarters:

December 15 – 18, 2014

8:00am – 6:00pm

December 19, 2014

8:00am – 5:00pm

December 20, 2014

Campus is closed

December 22, 2014

8:00am – 6:00pm

December 23, 2014

8:00am – 5:00pm

December 24-27, 2014

Campus is closed

December 29-30, 2014

8:00am – 6:00pm

December 31, 2014

8:00am – 5:00pm

January 1-3, 2015

Campus is closed

January 5-8, 2015

8:00am – 6:00pm

January 9, 2015

8:00am – 5:00pm

January 10, 2015

8:30am – 1:00pm*Offices close

1:00pm – 5:00pm – COL111A classes



The Library will be open the following hours for the remainder of the Fall 2014 Quarter:

Monday 9:00am - 9:00pm

Tuesday 9:00am - 9:00pm

Wednesday 9:30am - 9:00pm

Thursday 9:00am - 9:00pm

Friday 9:00am - 8:00pm

Saturday 8:30am - 1:00pm

Holiday Fundraiser



- New and unwrapped toys
- Collection boxes located across Campus
- Monetary donations accepted in the Financial Services Office

Baker College is dedicated to supporting our local community

Cookies with Santa

Saturday, December 13, 2014
Atrium ~ 10:30am - 1:00pm

All Welcome!

Bring your camera to take pictures!



Calling All Creative Minds!

Ever dreamed of seeing your creative writing or graphic art in print? **Now is your chance to publish your own creative work!**

Students, faculty, and administrative staff are invited to submit original poetry, short stories, drama, essays, and graphic designs for publication in our 18th annual edition of *Expressions*, Baker College's literary magazine. Your work – published in an attractive format in *Expressions* – will make for a great keepsake, a gift to loved ones, or a coffee table talking piece to show off to guests!

Tara Taylor returns for her second year as editor, and hopes you will join her in continuing to build Baker's legacy with *Expressions* 2015!

This year's *Expressions* theme is **nature** and how it pertains to our state of being. How do you feel when you envision yourself in a **jungle**, a **desert**, the **sea**, or up in the **mountains**? It's up for interpretation, but here is what we imagine:

Jungle – Wild adventure, creativity, new life, danger, excitement

Desert – Desolation, loneliness, reflection, fear, struggle

Sea – Peacefulness, mystery, relaxation, romance

Mountains – Achievement, success, joy, spirituality

Each of the graphic art and creative writing pieces will be placed in the thematic category it best represents. The graphic artists whose designs are selected for the divider pages and for the cover will receive gift certificates to the Baker Bookstore.

The deadline for submissions of creative writing and graphic designs for the inside of the publication is March 1, 2015. All materials must be submitted in hard copy, together with a completed Permission to Print form. Permission to Print forms are available in the Baker Library attached to the silver box where you may deposit your entries. Ask a librarian for assistance. An electronic copy of your materials must be sent to Tara Taylor, Editor, by email attachment at tara.taylor@baker.edu. You may also direct any questions you have about the publication to the same email address.

Financial Services

Baker OneCard Problems

For immediate assistance: Just pick up the red phone! Go to the computer kiosk in the Atrium, pick up the red phone, and a Higher One representative will assist you. Or call 877-266-9097.



Official Notification Date

The official notice date is the date the drop/withdrawal form is turned in to your Academic Advisor, the postmarked date of the letter sent to your Advisor, the date the fax was sent, or the date of notice of withdrawal by the College. **Tuition refund policy** is based on the official notice date and enrollment period.

NOTE: Absenteeism or failure to begin a class does not reduce a student's financial obligation. Enrollment period is determined by the registered class.

On-ground classes: Enrollment period begins on the Monday of the week that class begins.

On-line classes: Enrollment period begins on the Thursday of the week class begins.

Percentage

100% Drop - If official notice date is **before** the first day of the enrollment period (not class start date).

100% Withdrawal - If official notice date is **within** the first seven days of the enrollment period (not class start date).

50% Withdrawal - If official notice date is **after** the first 7 days of the enrollment period and before the 15th day of the enrollment period.

No Refund - If official notice date is **after** the 14th day of the enrollment period.



Fall Tuition Due

Before registering for Winter quarter, Fall and ALL past due balances must be paid in full. Check account balance via the Star System to ensure you can register. Payment plans are available. Let us help you! A \$50 finance charge will be added to any balance not paid by the due date.

Contact Financial Services at 248-276-8211 with any questions.

Business Office and Financial Aid have merged to become **Financial Services (248) 276-8211 located in Room 203.**

For Fall Quarter 2014, eligible financial aid funds (including student loans) will be applied to student accounts beginning on October 13 (the Monday following the census date). Before funds can be applied to your account, you must meet the federal requirements (i.e. attendance, minimum registered hours, etc.). **Refunds will be issued weekly on Tuesdays (beginning October 14) instead of Fridays in order to accommodate more students.**

- Effective Fall Quarter 2014 for students awarded the Baker College Grant (BCG) or BCRS Merit Award: These funds will not be applied until November 10, 2014. The amount that will be applied to your account is based on your enrollment status at that time. Withdrawals will reduce the amount of funds you will receive.
- New students who are receiving their first student loan, the earliest date your loan funds can be applied to your account is November 3, 2014. This date may vary based on your class schedule.
- Federal regulations require that loans for a single quarter be paid in two disbursements. To qualify for the second disbursement, students must be registered at least half time and have attendance after the midpoint of the loan period. You will receive an email when loan funds have been applied to your account.
- Financial aid funds must be **applied to your account** to be eligible for a refund. Pell grant, one quarter loans, BCG and BCRS awards can affect the amount that you receive and when you receive a refund. You could have multiple refunds.
- Refunds are generally available by 5 pm EST. Higher One will send an email when credit is available on the Baker One card.
- If you receive a refund, please understand that it is contingent upon your attendance in all of your fall quarter classes. If you do not attend or if you withdraw from any classes, your financial aid eligibility may be impacted. This may result in a loss of financial aid and a balance due to the College. Please contact your campus Financial Services Office prior to withdrawing from classes.

The fall quarter Census Date is October 7, 2014. This Census Date is used to determine your enrollment status for Pell Grant awarding. Visit our Census Date website (<http://www.baker.edu/departments/finaid/census-date/>) for more details on how this may impact your awards.

Use the STAR system (<https://carina.baker.edu/solar>) to view the status of your financial aid and for the following:

- Determine if documents are needed
- View your financial aid awards
- Complete your MPN and entrance loan counseling (visit www.baker.edu/loans for more details on this process)
- See if your financial aid has been applied to your account
- Determine if a refund has been applied to your Higher One card

Single Quarter Only Loans

Remember they disburse twice during the quarter! 2nd disbursement is calculated after the midway point of the quarter.

Preferred Email

Is your preferred email updated in *Solar System*? Be sure we can contact you by your correct email address. Updates can be done through the *Solar System*.

Go to Contact Information, and select. The next screen is the Edit screen. Select the area to update, change it and submit. Voila! Your new information is saved.



Thinking of Withdrawing?

Don't just stop attending! You could owe. Absenteeism does NOT reduce financial obligation. There may be significant financial consequences. To avoid the potential consequences, please meet with your Academic Advisor and Financial Service staff (room 203)

Loan Refund Tuesday

Higher One will send you a notification via text or email when your refund is available.