

BAKER COLLEGE
Waiver Form - Office Copy
Dental Hygiene
Associate of Applied Science Degree

Acknowledgment Form - Limited Enrollment Programs

I have received the Health Sciences Program Information and understand each/all of the following: (Initial each line)

Health Requirements

- I may be required to provide documented proof of immunization and/or titers, current Tuberculosis (TB) test results, and other screenings pertinent to my chosen career field. I am responsible for all associated cost.
- Declination of immunization may prevent me from clinical placement.
- Exposure to latex is high in the healthcare field. I should notify my advisor if I have a documented latex allergy/sensitivity.

Clinical Requirements

- Clinical or externship experiences are based on site availability and determined by the Program Coordinator/Director/Dean of Health Sciences.
- Students are required to have reliable transportation to and from the assigned clinical location.
- Due to the limited number of clinical sites, some students may be required to travel a distance from the College. In some instances, students may need to relocate.
- Clinical experiences may require students to attend up to 40 hours per week. As a continuation of the student's education, the clinical experience is to be performed without remuneration. In the event a student is offered employment, this should be discussed with the Program Coordinator/Director/Dean of Health Sciences.
- The College provides professional liability insurance for all students during the clinical affiliation educational portion of his/her program, which covers any incident which might occur during the clinical affiliation experience. It does not cover any incident where the student is attempting to practice outside the scope of his/her education or outside the clinical affiliation site.
- Students are required to maintain health insurance during all clinical quarters and are responsible for any medical expenses incurred throughout the program. Information on low-cost, short-term insurance is available at your campus.
- I may be required to submit to a drug screen as part of my clinical affiliation. I am responsible for all associated cost.
- I understand that if drugs are reported on my drug screen results, it may impact my ability to complete program requirements, including though not limited to, clinical experience.
- I may be required to undergo a background check, as an entrance requirement for the health program I've selected or for some clinical affiliations. I am responsible for all associated cost.
- I am required to complete the requirements for my background check by the specified

deadline. Failure to do so may result in my being denied entry into the program, at which time my core classes may be dropped without advance notice to me.

___ I will immediately report, in writing, any conviction, pending court action, or other recorded event not yet reported, or which subsequently occurs, to my campus program director/Dean of Health Sciences.

___ A criminal record may prevent clinical placement, licensure or certification, and employment opportunities. Baker College reserves the right to deny entry into or remove from a program, any student whose background check reveals any conviction or recorded event of any nature.

___ I may be temporarily or permanently denied financial aid funding if I have been or am subsequently convicted of the possession or sale of illegal drugs for an offense that occurred while receiving federal student aid (such as grants, loans, work-study).

___ I may be required to undergo fingerprinting prior to clinical placement.

___ I may be required to complete the Central Registry Clearance form prior to placement in certain clinical settings.

Program Reentry

___ Eligibility for reapplication to the program is based on previous reasons for dismissal or withdrawal and is at the discretion of the Program Coordinator/Director/Dean of Health Sciences. Readmission is not guaranteed.

___ Reentry into some programs may be dependent upon limited program capacity and/or the availability of clinical sites.

___ Didactic and competency testing may be required according to accreditation, state, and/or program guidelines. Retesting may involve a fee.

Professionalism

___ I must abide by the ethics and standards accepted by professionals and technicians in my chosen career field, while in all classroom and clinical settings. This includes personal conduct, professional attitude, appropriate dress, and the confidentiality of student, client, and patient information. Any breach of these standards may result in dismissal from the program.

___ I understand that students are not allowed to use personal cell phones or other personal electronic devices to transmit clinical information, including photos.

___ I understand clinical site information is not to be discussed on any form of social network or any electronic account outside of those required by the instructor for class participation.

___ I agree to abstain from using computers at my clinical site for personal use and/or social networking.

___ Professional appearance may require a specified uniform. In all instances students are to refrain from low-cut tops, and clothing that reveals trunk skin when standing or sitting. Closed-toed shoes are required for laboratory and clinical settings. Hair, side-burns, facial hair, and nails are to be neat, clean, and trimmed to a length that will not interfere with safety and asepsis. Visible tattoos must be covered. Body piercing jewelry is not allowed.

___ I must comply with any changes in program requirements during my course of study.

LIMITED ENROLLMENT CRITERIA - PROGRAM APPLICATIONS

There are two sets of Limited Enrollment Criteria requirements. Please see your program advisor for which set applies to you.

LIMITED ENROLLMENT CRITERIA FOR PROGRAM APPLICATIONS:

- Full acceptance into the professional track of some programs is limited due to clinical site availability. Students compete to earn acceptance into these programs. Selection criteria have been developed to choose the most qualified students for limited enrollment programs. Students who have successfully completed the conditional acceptance requirements for their program are eligible to apply for full acceptance into the professional track of the program. Refer to the program information supplement for program specific details on the application process, the criteria used, and the courses used in the GPA calculations.
- Once selected through the limited enrollment criteria, for full acceptance into a program, students must complete program requirements including, but not limited to: program specific orientations, background checks, drug screens, etc. Please contact your campus official for additional information.

CRITERIA I

Weighted Prerequisite GPA of Selected Courses: The program will base the majority of admission points on prerequisite grades of selected courses. Each health science program has designated specific prerequisite courses where a minimum grade requirement must be met. Refer to the program pages for this information and a listing of the identified courses to be used in the calculations below. The grades earned in transferred courses will also be utilized in these calculations. (GPA is defined as the value on a 4.0 scale corresponding to a letter grade.)

- * Non-Weighted Courses:
 - * required prior to program application and acceptance
 - * hold no weight in the GPA calculation for admittance
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 - * subject to withdrawal repeat, and transfer policies
- * Test-Out Courses:
 - * these are not weighted courses

CRITERIA II

Withdrawal and Repeat of Prerequisite Selected Courses: Withdraw and/or repeat of single-weighted and double-weighted prerequisite courses will result in a reduction of admission points. Refer to the program information for a listing of the identified courses to be used in the calculations below.

Withdrawal:

- * does not apply to non-weighted classes
- * first incident of withdrawal of single-weighted and/or double-weighted courses (one or more courses in a given quarter) = forgiveness quarter with no reduction of admission points
- * subsequent withdrawals of single-weighted and/or double-weighted courses = 5 point reduction for each weighted course withdrawn

Repeats:

- * single- and double-weighted courses only
- * does not apply to non-weighted courses
- * repeat courses in which a grade is earned do not receive forgiveness and will result in a 5 point reduction for each attempt

- * exception is course greater than 60 months old repeated will not result in a loss of points

CRITERIA III

Transfer of single- and double-weighted prerequisite courses may result in a deduction of up to five admission points.

Transfer Credits:

- * single- and double-weighted courses only
- * does not apply to non-weighted courses
- * 0-5 credit transfer = 5 points earned
- * >5 credits = 0 points earned

CRITERIA IV

Entrance Exam Score: A program may require applicants to take an assessment test chosen by the College. Students may be allowed to repeat this test to improve his/her performance based upon program guidelines. Admission points will be added based on the score attained. Refer to the program requirements for entrance exam program specific information.

CRITERIA V

Reapplication students who have applied for entrance into a program's professional track in the past, who had completed all program entrance requirements and prerequisite coursework at or above the minimum grade required, but were not awarded a seat due to their standing and the limited program seat capacity may reapply to the program one more time, for a maximum of two attempts. Students reapplying to the program must complete the program reapplication process. Refer to the program information for program specific information.

- * Reapplication timeframe: Students may only be eligible to reapply within 12 months or the next application period, whichever comes first.

Student Responsibilities:

- ___ I am responsible to contact my campus Program Coordinator/Director/Dean of Health Sciences with any questions regarding program entry, reentry, retention, or completion.
- ___ I may be required to sign an additional waiver upon entrance to my program.

Student Name (Print)

Student UIN

Student Signature

Date

Baker College Representative Signature

Date

Printed: 2014/03/14

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Student Name (Print)

Student UIN

Student Signature

Date

Baker College Representative Signature

Date

Printed: 2014/03/14

BAKER COLLEGE
Program Information
Dental Hygiene
Associate of Applied Science Degree

Campuses: Auburn Hills, Port Huron.

Program Description

Dental hygienists are licensed oral health professionals who focus on preventing and treating oral diseases of the teeth and gums, and protection of patients' total health. As part of dental hygiene services, dental hygienists perform oral health care assessments that include: patients' health histories, dental charting, oral cancer screening, and taking vital signs (blood pressure, smoking status, and pulse). Additionally, dental hygienists expose, process, and interpret dental radiographs; remove plaque and calculus from the teeth; apply cavity prevention agents; apply sealants; teach patients proper oral hygiene techniques; counsel patients on good nutrition; provide local anesthesia and nitrous oxide for pain and/or anxiety control.

Dental hygienists can work as clinicians, educators, researchers, administrators, managers, consumer advocates, sales managers and consultants. They may work in a variety of healthcare settings such as private dental offices, schools, public health clinics, hospitals, correctional institutions, or nursing homes.

Successful completion of the program allows graduates to sit for the National Dental Hygiene written board examination, along with the required regional board examinations required for licensure to practice.

The program in dental hygiene is accredited by the Commission on Dental Accreditation of the American Dental Association. This is a specialized accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and by the United States Department of Education. Please reference www.ada.org for further information.

Program Status: Limited Enrollment

Accreditation Status

The Dental Hygienist Programs at Auburn Hills and Port Huron are accredited by the Commission on Dental Accreditation (CODA) of the American Dental Association (ADA), 211 East Chicago Avenue, Chicago, IL 60611-2678; phone: (312) 440-2718; Web address: www.ada.org/prof/ed/accred/commission/index.asp.

Credentials

All dental hygiene students must take a National and a Regional Board examination in order to become licensed to practice. Separate board examinations are available for students to be able to provide local anesthesia and nitrous oxide. These examinations include numerous assessments of critical thinking and problem-solving skills. Further information on these particular testing agencies can be found at www.NERB.com as well as www.ada.org.

Program Status

Limited Enrollment

Conditional Acceptance Requirements:

Students must be 18 years of age in the second quarter of the year, upon full acceptance into the program due to state radiography licensing requirements for radiation exposure protocol.

A grade of 2.7 (B-) is required in the following prerequisite courses:

Required Courses:

* ENG101

- * MTH108
- * PSY101 or PSY111
- * SOC201
- * SPK201

Single-Weighted Courses:

- * HSC221
- * SCI220A, SCI231, SCI246

Double-Weighted Courses:

- * DHY116
- * SCI101C, SCI102C, SCI211

Entrance Exam Value:

- * Does not apply

Once selected through the limited enrollment criteria, for full acceptance into a program, students must complete program requirements including, but not limited to: program specific orientations, background checks, drug screens, etc. Please contact your campus official for additional information. (edited 12/01/11)

Criminal History/Background Check

A previous record of a felony or misdemeanor may affect a graduate's ability to attain state licensure. For further information on these limitations, contact:

Michigan Department of Consumer and Industry Service
 PO Box 30670
 Lansing, MI 48909
 (517) 335-0918
www.michigan.gov/healthlicense

A criminal background check may be conducted during the program. A criminal record may prevent clinical affiliation site placement, limit credentialing and/or employment opportunities.

Essential Functions/Technical Requirements

These technical standards reflect performance abilities and characteristics that are necessary to successfully complete the requirements of the program at Baker College. These standards are not conditions of admission to the program. Persons interested in applying for admission to the program should review this information to develop a better understanding of the physical abilities and behavioral characteristics necessary to successfully complete the program. The College complies with the requirements and spirit of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990. Therefore, the College will endeavor to make reasonable accommodations for participants with disabilities who are otherwise qualified.

- * Effectively communicate in English, both verbally and in writing, utilizing accurate and appropriate terminology with classmates, co-workers, patients, and providers.
- * Correctly interpret and/or clarify verbal, written, and electronic health information.
- * Observe and correctly interpret laboratory/clinical demonstrations and patient conditions.
- * Perform activities such as remove plaque and calculus from teeth, apply cavity prevention agents and sealants, etc. which require fine motor control with corresponding hand-eye coordination for safe and comfortable patient care.
- * Palpate, percuss, and auscultate and perform other diagnostic modalities and interpret findings accurately.
- * Accurately characterize and interpret the color, odor, clarity, and viscosity of dental structures and oral fluids.
- * Accurately assess equipment, medication, solutions, and other products/supplies to ensure patient safety.
- * Observe/guard patients' response before, during, and after clinical dental hygiene treatment.
- * Access the patient to safely perform clinical dental hygiene treatment.
- * Demonstrate critical-thinking, problem-solving, and diagnostic skills (including obtaining, interpreting, and documenting information).
- * Measure, calculate, reason, analyze, and synthesize data for purposes of safe and effective delivery of anesthesia, radiography, and comprehensive patient care.
- * Prioritize, organize, and utilize time-management skills to deliver patient care in a

- timely and accurate manner.
- * Demonstrate appropriate professional and procedural judgment decisions under stressful and/or emergency conditions.
- * Recognize potentially hazardous materials, equipment, and situations and proceed safely in order to minimize risk of injury to patients, self, and nearby individuals by referencing, utilizing, and adhering to OSHA requirements such as MSDS (Material Safety Data Sheets) and universal precautions.
- * Adhere to HIPAA, American Dental Hygiene Association (ADHA) professional standards, Baker College professional conduct guidelines, and clinical policies and procedures.

Application Process

Applications are available every June with a due date for completion and submission following the spring quarter at each campus location. Contact the Academic Office for information on applications. Students may only apply to the Baker College Dental Hygiene program where they designated Dental Hygiene as their major.

Program Requirements

Dental Hygiene is a full-time day program. Students are strongly encouraged to limit work schedules in order to be successful in the program. Students must achieve and maintain the minimum grade requirements in the professional track of the program as outlined in the Dental Hygiene Student Handbook. Specific grade requirements will be presented during an orientation session prior to the start of the professional program. In addition, all program competencies must be satisfactorily completed. Students are required to purchase their own Instrument Kit. Details of this will be provided to each student. The cost is estimated at \$2,200 - \$2,500. Financial aid may be utilized for this cost.

Dress code and professional conduct is observed. See Dental Hygiene Student Handbook for information.

Students admitted into the Dental Hygiene program must take an approved CPR course such as the American Heart Association Healthcare Provider Level Basic Life Support (BLS) certification or CPR for the Professional Rescuer from the American Red Cross prior to starting the Dental Hygiene Program.

Health Requirements

A Health Information form is required following acceptance into the program before students beginning Clinic I. This will include documentation of current Tuberculosis (TB) status, immunization history, and currency.

Please note that the Hepatitis B vaccine is administered in three separate injections; the second is administered one month after the first, and the third injection six months later. Therefore, the first year dental hygiene student should have completed the series of injections prior to fall curriculum.

Medical insurance is not mandatory, but highly recommended. The College reserves the option of adding this requirement at any time. Information regarding low-cost, short-term policies is available. Students are responsible for any medical expenses incurred while in the program.

Clinical Requirements

All clinical requirements are completed on campus at the Dental Hygiene Clinic. Students must provide their own reliable transportation, not only to and from Baker College, but also to various community agencies, offices, and health care facilities required by specific Dental Hygiene courses (i.e. Community Dentistry, Special Topics, etc.)

Re-entry into the Program

Refer to the re-entry policies on the Health Sciences Acknowledgment Form for more information.