

CONNECTION

BAKER COLLEGE OF MUSKEGON

FALL 2015 | WEEKS 5-9

Student Resources

From the desk of Kathy Jacobson

Hello!

I hope that fall quarter is off to a solid start for all of you; and for those of you who just began classes with us this fall, I hope that our campus is beginning to feel like home at this point. You probably even feel like you know your way around!

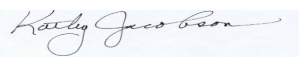
As you progress further into the quarter, you may find that you could benefit from some of the awesome services we provide. Please connect with our very knowledgeable ARC staff should you need help researching a topic. Stop in to meet the staff in our Writing Center to get some advice on that paper you are tackling. The staff in the Math Center can help you work through that problem you are stuck on. As always, our friendly tutors are available to assist you if you find you need some additional help in a class or two.

Have questions about what classes to take next for winter quarter? Please see your program adviser or stop in to the Academic Center -- they are very eager to help you prepare for winter quarter.

Whatever you may need, please let us know. Any Baker employee, no matter what department, would be more than happy to get you connected to the service or information you need. Just ask us. We are ready to help you. Your success here at Baker is the total focus -- for all of us!

Here's to a strong finish for fall!

Cordially,



Kathy Jacobson
Vice President/Director of Admissions



Kathy Jacobson

Tobacco Free

Baker College of Muskegon, Fremont extension site, and The Culinary Institute of Michigan are tobacco-free campuses. Thank you for your cooperation in adhering to this effort.

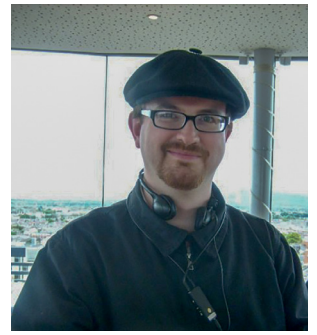


Know Your Staff—Simon Powers—Schaub

Simon Powers-Schaub has been with Baker College of Muskegon for four years. He teaches composition and works in the Writing Center. Mr. Schaub earned his master's degree in English from Grand Valley State University.

In the Writing Center, Mr. Schaub and the other Writing Center staff members provide students one-on-one assistance with assignments at every stage of the writing process. Mr. Schaub and the Writing Center staff also make classroom presentations so students are aware of this valuable service. A student can make an appointment with the Writing Center by visiting or calling the Learning Center.

Mr. Schaub says "the most important skill that composition courses can help students develop is critical thinking!"



Simon Powers-Schaub

ARC—Academic Resource Center

LIBRARY / ARC HOURS:

Monday - Thursday: 7:30 a.m.—9:00 p.m.

Friday: 7:30 a.m.—6:00 p.m.

Saturday: 10:00 a.m.—4:00 p.m.

Sunday: Closed

TUTORING

If you would like to make an appointment

Call 231-777-5345 or

Stop by the Academic Resource Center

SOME AVAILABLE RESOURCES:

Research Guides for classes—guides.baker.edu

APA Help & Writing Guide

Databases for college-level articles

E-books

Service Above Self

The Rotaract Club of Baker College of Muskegon has just kicked off its new year of "Service Above Self"! Join us any Tuesday during the school year for fun opportunities that include volunteering with local organizations and networking with area professionals. We meet in room WE104, 4:30 p.m.-5:45 p.m.



Nursing Applications

Nursing applications for winter quarter 2016 are now available at the faculty office reception counter in the G wing. Completed application packets are due to Kathy Bonthuis (office G124) or Shannon Edwards (faculty office reception area) by noon on November 20th. The Kaplan entrance exam will take place on Thursday, November 12th from 9 a.m. to 12 p.m. and 1 p.m. to 4 p.m. and Friday, November 13th from 9 a.m. to 12 p.m. Instructions for signing up to take the entrance exam are included in the application packet. Please contact Kathy Bonthuis, Program Director at kathleen.bonthuis@baker.edu with any questions.

Dining at the CIM

LOCATED AT THE CULINARY INSTITUTE OF MICHIGAN
336 WEST CLAY | DOWNTOWN MUSKEGON | 49440

Open for Lunch

Wednesday—Friday

11:30 a.m.—2:00 p.m.

Call 231-777-6610 or place an online reservation at www.coursesrestaurant.com/reservations. Reservations are available for parties of 10 or fewer.

COURSES

One part restaurant. One part classroom.

Information Technology Solution Center

Monday - Thursday
10:00 a.m. – 5:45 p.m.

Room A104
231-777-6699
ITSC@mu

Barnes & Noble Bookstore

Monday - Thursday
8:00 a.m. – 6:00 p.m.

Friday
8:00 a.m. – 4:00 p.m.

Call 231-777-5340 to contact the Bookstore for assistance.

CALENDAR OF EVENTS

FALL 2015

Date	Event
November 5	Job & Internship Expo
November 9 - 11	Academic Advising & Registration
November 23 - 28	Thanksgiving Break - No classes
November 26 - 27	College closed
November 30	Classes resume
December 7 - 11	Final exams
December 24 - 25	College closed
December 31	College closed
January 1	College closed
January 11	Winter quarter begins



JOB & INTERNSHIP EXPO

DON'T MISS YOUR CHANCE TO MEET WITH LOCAL EMPLOYERS

- This event is exclusive to Baker students and graduates
- Professional attire is required

Thursday, November 5, 2015
2:00 p.m. - 5:00 p.m.
Baker College of Muskegon Gymnasium



SPONSORED BY:



**Career
SERVICES**
DEPARTMENT

As an Equal Opportunity/Affirmative Action Institution, Baker College is accredited by The Higher Learning Commission, a member of the North Central Association, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602-2504 / 800-621-7440 / www.nca.org. Baker College's Graduate Studies MBA program is also accredited by the Association to Advance Collegiate Schools of Business International (AACSB).

FROM CAREER SERVICES ...

Welcome new and returning students! Career Services has many resources available to current students and future Baker College graduates. Some of these resources include

PART-TIME EMPLOYMENT OPPORTUNITIES USING HQconnect

Employment opportunities are posted daily by employers on our HQconnect Job Search System. All current Baker College students can access this system via Baker's website (www.baker.edu); log in to the SOLAR/STAR System, and click on Career Services. To provide students with a better understanding of how to use HQconnect and some of its features, Career Services is offering the following free seminar:

Tuesday, November 17, from 11:00 a.m.-11:45 a.m. in The Meeting Place

JOB & INTERNSHIP EXPO

THURSDAY, NOVEMBER 5
2 p.m. – 5 p.m.

This event offers students a chance to network with numerous employers regarding internships and employment opportunities. The employers are here to meet with you to share information about their company, discuss opportunities within their company, and explore what careers you can pursue within your degree field.

Stop by or call Career Services at 231-777-6500 to talk with a representative about viewing jobs and our many services.

Tips from the Financial Services Department!

The Financial Services Department is staffed with knowledgeable advisors. Our advisors are prepared to help you with a wide variety of financial services from activating your Baker OneCard and applying for financial aid, to making tuition payments and inquiring about scholarships. Stop in now for assistance.

OFFICE HOURS:

8 a.m.-6 p.m. Monday-Thursday

8 a.m.-5:30 p.m. Friday

ATTENDANCE MATTERS

Poor attendance will stop you from receiving financial aid because you must continue going to your classes to keep your financial aid. Have you already received your loan refund? If you stop attending class after receiving a refund, your lack of attendance may cause you to be withdrawn from your classes and your posted financial aid to be reduced. This means YOU may OWE money back to Baker College and possibly the FEDERAL GOVERNMENT.

When Will I Receive My Loan Refund?

In an effort to provide exemplary customer service to Baker College of Muskegon students, an email notification will be sent to each student when a loan refund is available. (i.e. BakerOne card). Student loan refunds are typically available to students during Weeks 3-10 of each quarter. This date could vary depending on whether a student has completed Entrance Loan Counseling, completed a Direct Loan Master Promissory Note, maintained satisfactory attendance in current quarter classes, submitted all missing items, and started the required minimum amount of six (6) credit hours for the current quarter.

New Student Loan Borrowers

As a new borrower, you MUST complete two steps to receive your student loan disbursement. You must sign and submit a Master Promissory Note and complete Entrance Loan Counseling. To complete these steps, you need to log in to: www.studentloans.gov

ONLINE ALL THE TIME

Students can check the status of their financial aid online.

Go to www.baker.edu

Select Solar System, select Star System and then select Financial Aid Office. Once in the Financial Aid Office link, you can select Awards then year. Click into the link "View/Save/Print Financial Aid Awards."

SOCIAL MEDIA & YOUR CAREER'S FUTURE SEMINAR

Social media is a key player in today's professional world. Sites like LinkedIn, Facebook, and Twitter offer a lot of different options and opportunities to enhance an individual's professional background and understanding, and to provide a great way to catch the attention of hiring managers for future employment. To assist students in better understanding how to use social media to advance their career's future, Career Services is offering the following "free" seminar:

Tuesday, November 17, from 12:00 p.m.-1:00 p.m. in The Meeting Place

Please pre-register for this seminar a minimum of one day prior to Tuesday, November 17. Seats are limited. If you have questions or wish to reserve a seat, contact Career Services at 231-777-6500 or send an email to michael.legalley@baker.edu or kelly.deal@baker.edu

PRE – PTA Students

Students planning to apply to the PTA program in the spring of 2016 are encouraged to attend an information meeting, Thursday, November 5th, 3 p.m. to 4 p.m. in room M210.

Toastmasters Youth Leadership Group

Meets every Thursday (weeks 1-9) in room WE 104. Our mission is to encourage and support each other in becoming better public speakers. There are no dues or obligations, just fun, networking, and fellowship. Come and join us if you can. Call Randy Baker at 231-777-5361 for more information.

Baker College Trick or Treat

Baker College will open up offices for Trick or Treating again this year on Thursday, October 29 from 4:30 p.m. to 5:45 p.m. Staff and students are welcome to bring their children through for a practice run before the official event.

Safety Tips

1. Lock your car doors anytime you leave the car. It takes only seconds to lock and unlock your car doors, and these seconds can save you from being victimized.
2. Walk with a friend when out late at night, and walk on designated pathways and in well-lit areas. There is truly safety in numbers.
3. Do not leave doors propped open.
4. Don't leave obvious valuables in plain view in your car. Sometimes, temptation and availability is all that is needed to cause a would-be thief to attempt and complete a theft.
5. Always know the location of the nearest telephone and how to report emergencies.
6. Lock your residence hall room, apartment, or house door. This is probably the best simple deterrent available to protect you and property.

Academic Advising / Registration

Students are encouraged to begin selecting courses for winter 2016 by meeting their program advisors. Program advisors are willing to schedule appointments to discuss class offerings and plans for class scheduling. If you are unsure who your advisor is, visit www.baker.edu and select SOLAR System. Login with your Baker username and password. Then proceed to select STAR, which will display departmental office links, and select Academic Office. A quick way to find your advisor's name is to download a Step Plan/Rotation. Students will want to have available, an electronic or paper copy of the rotation schedule that displays current class enrollments.

Registration and advising will be available in the Student Center Monday, November 9, Tuesday, November 10 and Wednesday, November 11 from 9:30 a.m. – 3:00 p.m. and from 5:00 p.m. to 6:15 p.m. Program advisors will be available during these days either in the Student Center or their offices.

Welcome Nike!

He is now 11 weeks old and will be with us until he is 15 months old. He is in training to work as a service dog, so here are a few tips to help folks around campus with proper greetings so he can be successful.

Nike must sit and focus on his handler for all greetings from an approaching person. If he is not focused, the person should ignore him. If he remains sitting and gives eye contact to handler but then moves or gets up when person tries to pet, stop and wait until dog refocuses on handler.

In the early weeks you may see us turning and changing direction often in hallways or outside. This is part of the training to teach the dog not to pull or move through a doorway in front of the handler. This is a very important skill for a service dog.

And for those who are wondering, when he is wearing his cape he is working. When the cape is off he gets to play and run, just like any other dog!

If you have any questions about PAWS With a Cause or Nike's training, please feel free to email or ask Dr. Wright or any of the vet tech students. They are all helping with the training.

