



Clinton Township Campus Information

BUILDING AND OFFICE HOURS

Campus Building Hours during the fall, winter, and spring quarters:

South Gratiot Technology Building:

Monday through Friday 8:00 a.m. to 10:00 p.m.
Saturday 8:00 a.m. to 5:00 p.m.

Little Mack Campus:

Monday through Friday 7:30 a.m. to 10:00 p.m.
Saturday 8:00 a.m. to 5:00 p.m.

Bookstore Hours:

Monday 8:00 a.m. to 8:30 p.m.
Tuesday through Friday 8:00 a.m. to 6:30 p.m.
Saturday 8:00 a.m. to 1:00 p.m.

Summer quarter, Saturday, and Bookstore hours vary and are posted quarterly.

Little Mack Academic Office:

Monday through Friday 7:30 a.m. to 8:30 p.m.
Saturday 8:00 a.m. to 1:00 p.m.

Between terms:

Monday through Thursday 7:30 a.m. to 6:00 p.m.
Friday 7:30 a.m. to 5:00 p.m.

South Gratiot Technology Center Academic Office:

Monday through Friday 8:00 a.m. to 10:00 p.m.
Saturday 8:00 a.m. to 5:00 p.m.

Between terms:

Monday through Thursday 9:00 a.m. to 6:00 p.m.
Friday 8:00 a.m. to 5:00 p.m.

Admissions Office:

Monday through Thursday 9:00 a.m. to 6:00 p.m.
Friday 8:00 a.m. to 5:00 p.m.

Little Mack Faculty Office/Copy Center:

Monday through Friday 7:30 a.m. to 10:00 p.m.
Saturday 8:00 a.m. to 5:00 p.m.

Between terms:

Monday through Thursday 7:30 a.m. to 6:00 p.m.
Friday 7:30 a.m. to 5:00 p.m.

Financial Aid Office:

Monday 8:00 a.m. to 8:30 p.m.
Tuesday through Thursday 8:00 a.m. to 6:00 p.m.
Friday 9:00 a.m. to 6:00 p.m.

Career Services Office:

Monday, Tuesday, Thursday, and Friday 8:00 a.m. to 6:00 p.m.
Wednesday 8:00 a.m. to 8:30 p.m.

Business Office:

Monday 8:00 a.m. to 8:30 p.m.
Tuesday, Wednesday, Thursday, and Friday 8:00 a.m. to 6:00 p.m.

Final Exam Schedule

Final exams will be given according to the following schedule:

Evening Classes:

Regular class will be held from 6:00 p.m. to 7:30 p.m. Final exams will begin at 7:30 p.m. on regularly scheduled night during the tenth week of classes.

Day Classes:

Monday and Wednesday classes: Exam on Wednesday regular time.
Tuesday and Thursday classes: Exam on Thursday regular time.

Class Schedule Books

Class schedule books for the next quarter will be available in Week 6 of the current quarter.

Library Hours (Tentative hours)

Monday through Thursday 8:30 a.m. to 9:00 p.m.
Friday 8:30 a.m. to 8:00 p.m.
Saturday 8:30 a.m. to 4:00 p.m.
Summer quarter and Saturday hours vary and are posted quarterly.

Guests and Visitors

All adult visitors and guests of current Baker College students must register in the Academic Office. Anyone desiring to bring an adult visitor to class must also seek prior permission from the instructor. Any visitors inquiring about taking classes should see an Admissions Advisor for an appointment.

REGULATIONS**Student Parking**

Students must display their parking permits by hanging them from the rear view mirror with the parking permit facing out the front windshield.

Students should park only within the lined student parking areas. No parking is allowed on the grass, next to the building or in the driveway edges. No parking in handicapped spaces without placard or tag, and no parking in reserved spaces (e.g., Admissions, Employees).

Violators will be subject to a \$10.00 fine and/or be towed away at the owner's expense. Any vehicle not displaying a permit requires a Secretary of State inquiry and will have an additional \$10.00 charged to the violation as an administrative fee.

Telephone Calls

Incoming calls to students will only be taken in case of an emergency. These calls will be transferred to Campus Safety. Messages will not be taken under any circumstances by the Academic Offices.

Lost and Found

Check for items in the Campus Safety Office. If you find any articles, please take them to the Campus Safety Office.

Food and Beverage

All food and beverages must remain in the Student Center. Absolutely no consumption of food or beverages is allowed in the hallways or classrooms.

Smoking Policy (Smoke Free Facility)

Baker College of Clinton Township has designated smoking areas. No smoking will be allowed in front of the building or within the school.

Whom to See About What

Admissions Office - new student applications, new student financial aid applications, and new student career information.

Academic Office - adding or dropping classes, withdrawals, scheduling, graduation, and advising.

Financial Aid Office - financial aid (loans, grants, scholarships, and forms) and college work study.

Career Services - placement, internships, externships, and career information.

Business Office- payments, refunds, and book bills.

School Closings Due to Weather Conditions

If inclement weather conditions exist, listen to WWJ-950am. News of school closings will be announced on this station. Closings will also be announced on television channels 2, 4 and 7 and on the Web at www.detroitnow.com. Closings will also be posted on the Baker College Web site at www.baker.edu and on the phone weather line (586) 790-9729.

Students at the Hazel Park Location

Students are expected to abide by the College policies as stated in this handbook as well as follow the rules and regulations of the Hazel Park schools.

President's Luncheons

President's luncheons are held to recognize full-time students who have achieved a 4.0 grade point average during the previous term. The Campus President will notify students of the date of each luncheon.

DIRECTORY

EMERGENCY NUMBERS:

Police, Fire, Ambulance 911

CAMPUS SAFETY:

(586) 790-9409

MEDICAL: Poison Control Center

(800) POISON 1

SEXUAL ASSAULT COUNSELING, TREATMENT AND/OR LEGAL ASSISTANCE

Macomb County

Crisis Center (Calls only)

(586) 307-9100

Macomb County Prosecuting

Attorney Office

Victim Witness Unit

(586) 469-5350

Mt. Clemens Regional Medical Center

1000 Harrington Blvd.

Mt. Clemens, MI 48043

24-Hour Emergency Center

(586) 493-8000

Henry Ford Health Systems

15855 Fifteen Mile Road

Clinton Township, MI 48038

(586) 263-2300

Turning Point Inc.

Domestic Violence & Sexual Assault

(586) 463-4430

SUBSTANCE ABUSE - COUNSELING, TREATMENT, REHABILITATION, OR RE-ENTRY PROGRAMS

Alcoholics Anonymous

Macomb Alano Center
20900 Cass Avenue
Clinton Township, MI 48036
(877) 337-0611

Al-Anon

Peer Recovery Program for Family
Members of Alcoholics
(888) 4AL-ANON (425-2666)

Henry Ford Health Systems

15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

Nar-Anon

Peer Recovery Program for Family
Members of Drug Addicts
(800) 477-6291

Clinton Counseling Center

Two Crocker Boulevard, Suite 101
Mt. Clemens, MI 48043
(586) 468-2266

Narcotics Anonymous

(248) 543-7200
www.michigan-na.org/mso

Macomb Family Services

36975 Utica Road, Suite 104
Clinton Township, MI 48036
(586) 226-3440

Salvation Army Harbor Light Center

Macomb County Satellite
42590 Stepnitz
Clinton Township, MI 48036
(586) 954-1838

Macomb County Department of Human Services

44600 Delco Boulevard
Sterling Hts., MI 48313
(586) 254-1500

C.A.R.E.

31900 Utica Road
Fraser, MI 48026
(586) 541-CARE (2273)

SUICIDE PREVENTION

Henry Ford Health Systems
15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

NUISANCE/OBSCENE TELEPHONE CALLS

SBC Annoyance Call Bureau (800) 769-4099

DOMESTIC VIOLENCE ASSISTANCE

Family Violence Helpline/Turning Point
15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

(The listing of an agency in this Directory does not constitute an endorsement by the Baker College System.)