



BAKER COLLEGE OF CLINTON TOWNSHIP

# BAKER BULLETIN

WINTER 2013, ISSUE 2

FEBRUARY 4 – MARCH 16, 2013

## GRADUATION SPEAKERS WANTED!

Are you graduating this June? Are you proud of your accomplishments? You may want to consider showing that pride as a graduation speaker. We are seeking two speakers – one for the morning graduation ceremony, and one for the afternoon graduation ceremony.

### Requirements:

- Minimum 3.0 GPA
- Brief essay with a reason why you would like to speak at graduation and what you would like to say
- Completion of the grad speaker application form

Applications will be available in the Academic Office on Monday, March 4, 2013. **All applications are due in the Academic Office** (main campus or Gratiot campus) **by Friday, April 19, 2013.**

Questions? Call Pat Felix, Dean of Developmental Education at 586-790-9448.



### Don't forget to apply for graduation!

If you have not submitted your graduation application and are completing your requirements during the Winter or Spring 2013 terms please do so as soon as possible. This can be done at [www.baker.edu/graduation](http://www.baker.edu/graduation). Commencement will take place on June 8, 2013. If you intend to participate, there is a section of the graduation application related to the ceremony you will need to complete. More information regarding the ceremony will be forthcoming.

### Get ready for Graduation at the Bookstore!

Graduation Announcements are on sale now—Get 10 Baker College Class of 2013 announcements with envelopes for \$13.99—regularly priced at \$17.65! Extra tassels and other grad gifts are available.

The CLASS RING REP will be on campus Tuesday, March 11 & Wednesday, March 12, from 11am-6pm.



**ATTENTION:** The Main Campus is still being remodeled.

**Please take extra precautions before entering any construction areas.**

### IMPORTANT DATES:

- FEB. 4: BLACK HISTORY MONTH KICK OFF EVENT
- FEB. 15: TUITION DUE
- FEB. 11-14: ADVISING
- FEB. 18-21: REGISTRATION
- MARCH 11-16: CASH FOR BOOKS
- MARCH 13: BAKER BLOOD DRIVE

### INSIDE THIS ISSUE:

DEPT. HOURS	2
10 THINGS	3
FINANCIAL AID & CAREER SERVICES	4
BUSINESS OFFICE	5
BOOKSTORE	6
WRITING CENTER	7
ACADEMICS	8-9
KEY TO YOUR SUCCESS	10
ANNOUNCEMENTS	11
CLUBS & ANNOUNCEMENTS	12

Current Baker students, staff, or faculty **may not park in the Visitor Parking spaces** outside the Little Mack building entrance. Violators will be towed. The same is true for those parking in **Handicap Parking without the proper permits**. Thank you for keeping those spaces available for those who need them!

## DEPARTMENT HOURS

**Academic Office (main campus)**

Monday 8:00 am — 8:30 pm  
 Tuesday-Friday 8:00 am — 6:00 pm  
 Saturday 8:00 am — 1:00 pm  
 (586) 790-9587

**Academic Office (Tech Center)**

Monday-Friday 8:00 am — 10:00 pm  
 Saturday 8:00 am — 5:00 pm  
 (586) 790-9707

**Bookstore**

Monday 8:00 am — 8:30 pm  
 Tuesday-Friday 8:00 am — 6:30 pm  
 Saturday 8:30 am — 1:00 pm  
 (586) 790-9593

**Business Office**

Monday 8:00 am — 8:30 pm  
 Tuesday-Friday 8:00 am — 6:00 pm  
 (586) 790-9681

**Campus Safety**

Monday-Friday 7:00am — 10:00pm  
 Saturday 8:00am — 5:00pm  
 (586) 790-9409

**Career Services**

Monday-Friday  
 8:00 am — 6:00 pm  
 (586) 790-9165

**Faculty Office**

Monday-Friday 8:00am — 6:00pm  
 (586) 790-9430

**Faculty Workroom**

Monday-Friday 7:30am — 10:00pm  
 Saturday 8:00 am — 5:00 pm  
 (586) 790-9430

**Financial Aid**

Monday 8:00 am — 8:30 pm  
 Tuesday-Thursday  
 8:00 am — 6:00 pm  
 Friday 9:00 am — 6:00 pm  
 (586) 790-2810

**Café (Main Campus)**

Monday-Thursday  
 8:00 am — 8:30 pm

**Café (Corporate Service)**

Monday-Thursday  
 10:00 am — 1:00 pm &  
 5:00 pm — 8:00 pm

**Learning Support Services**

Monday-Thursday 8:00am — 8:00 pm  
 Friday 8:00 am — 7:30 pm  
 Saturday 8:00 am — 4:00 pm  
 (586) 790-9697

**Library**

Monday-Thursday 8:30 am — 8:00 pm  
 Friday 8:30 am — 7:30 pm  
 Saturday 8:30 am — 12:30 pm  
 (586) 790-9584

**Health Sciences Office**

Monday-Friday 8:00am — 6:00pm  
 (586) 790-2837

**Student Shop (Tech Center)**

*Open only when class is in session*  
 Monday-Thursday 9:30am — 2pm &  
 4:30pm — 6:30pm  
 Friday (Weeks 1,2, &10) 9:30am —  
 2pm & 4:30pm — 6:30pm  
 Saturday (Weeks 1,2, & 10) 8:30am —  
 1:00pm  
 (586) 790-9181

**Henry Ford Health Clinic  
 (Room C101 & C102)**

Tuesday 1:00pm — 4:00pm  
 (586) 790-5213

**NO SMOKING POLICY EFFECTIVE SEPTEMBER 1, 2011**

Baker College of Clinton Township endeavors to provide a safe, secure, and healthy environment for all students, faculty, staff, and visitors. To that end, the College has determined that maintaining a smoke free/tobacco free campus will further support these goals.

Recognizing that many people struggle with smoking addictions, the College will allow persons to remain in closed vehicles to smoke *as long as there is no negative impact on the cleanliness of parking lots and surrounding areas*. At such time as the College determines that there is a negative impact to the parking lot and surrounding areas, the College may then decide to go completely smoke free within campus boundaries.



BAKER BULLETIN IS PUBLISHED SIX TIMES PER ACADEMIC YEAR— WEEKS 1 AND 5 OF FALL, WINTER, AND SPRING QUARTERS.

## 10 THINGS YOU (PROBABLY) DON'T KNOW ABOUT ME

Dr. Susan Glover has joined the Clinton Township Academic Team as the new Dean of Business and Technology. Dr. Glover brings over twenty years of experience in higher education and has worked effectively with faculty, administrators, staff, students, alumni and community members throughout her career. Dr. Glover has most recently served as the Associate Dean for MBA Programs at Davenport University. While there, she oversaw the Executive MBA program and was instrumental in growing the MBA program enrollment exponentially. Dr. Glover also was a key figure in achieving accreditation for the School of Business. Please welcome her to Baker.



### 1. When you were a kid, what did you want to be when you grew up?

As a child, I always wanted to be an actress or a flight attendant. I grew up in a small town so I thought exploring the world would be exciting.

### 2. What cause are you most passionate about?

I have worked in higher education for twenty years; I am very passionate about mentoring and supporting women. In fact, my Doctorate dissertation was titled, "*An Empirical Study Investigating the Key Success Factors Amongst Women in Higher Education.*" I believe women should celebrate other women's voices.

### 3. What was your first car?

My first car was a red 1965 Ford Mustang. I later bought a new 1976 Ford Mustang. With that said, my father was a GM man, and my brothers still will only drive Chevy's.

### 4. What is your favorite TV show?

I like to watch anything on the HGTV channel, especially the kitchen and bath remodeling shows. I would love to be picked for a team to come to my house and in three days have a completely new room. That would be so amazing. My second favorite show is NCIS. My husband and I got hooked on this a few years ago, I think we have watched every rerun several times.

### 5. What is your favorite book?

After 14 years of reading and studying textbooks, I now really enjoy reading a good book. I was a big fan of the Harry Potter series; I also have a great selection of leadership books. In my last job, I traveled a lot and I would listen to books on tape. My goal is to read/listen to at least 40 books a year.

### 6. Where did you go to college?

I earned a Doctorate of Business Administration (DBA) at Lawrence Technological University, and both my Masters and Bachelor's degrees are from Central Michigan University. I also have a Post-Master's certificate in Marketing from Oakland University.

### 7. Do you have any pets?

Yes, I currently have two Shelties; one is eleven years old and her name is Asta Noelle (from the *Thin Man Series*, one of my husband's favorite movies), and the other is a nine year old and her name is Shilo Skye Diamond. I like to pick unique names for them. She was named after Neil Diamond's song Shilo, about an imaginary friend, the word Skye comes from one of the islands that Shelties originated from, and you guessed it Diamond is after Neil. We did have a third Sheltie that passed in November, he was a blue merle with deep blue eyes and his name was Cashmere Blue Labatts. Shelties are Shetland Sheep dogs originally bred in the Shetland Islands north of Scotland; most people think they are miniature collies.

### 8. When you have an hour of free time, what do you like to do?

Read, or garden in the summer. I love to be outside.

### 9. What would you attempt if you knew you could not fail?

I would like to try scuba diving; I love to see pictures of the coral reefs underwater. Unfortunately, I am not a big fan of water, nor do I like to get my hair wet, or get water in my ears. So I guess I wouldn't be very good at it.

### 10. What's the best advice you've ever received?

Find your passion and then pursue it. I truly live by this.

## FINANCIAL AID

Students can check the status of their Financial Aid ONLINE 24/7, which may eliminate the need to call/stop by the Financial Aid Office.

- Go to: [www.baker.edu](http://www.baker.edu)
- Select "SOLAR SYSTEM" on top of webpage
- Log in using your Baker ID & Password  
*(Contact the Helpdesk at 810-766-4060 if you need assistance in accessing your Solar/Star account.)*
- Select "STAR SYSTEM" in left-hand column of webpage
- Select "Financial Aid Office"
- Select "Awards"
- Select year from drop down box & Click "Continue"
- Click link "View/Save/Print Financial Aid Awards"

The Financial Aid Office awards files and certifies loans daily.

Check your account often for updates.

### LOAN REFUND

In an effort to provide exemplary customer service to Baker College of Clinton Township students, an e-mail notification will be sent to each student when a loan refund is available (i.e. BakerOne Card, paper check).

Student loan refunds are typically available to students during weeks 3-10 of each quarter and are processed on Friday.

Students receive a disclosure statement from their lender with an estimated disbursement date. Remember this is only an ESTIMATED DATE and not the actual date that refunds are available. Students must meet all FEDERAL guidelines in order to receive their funds.

This date could vary depending on whether a student has completed Entrance Loan Counseling and a Direct Loan Master Promissory Note. Students must also maintain satisfactory half-time attendance in current quarter classes, submit all missing items, start the required minimum amount of six (6) credit hours for the current quarter, meet the required delay for first-year, first-time borrowers and have excess loan funding.

Loan refunds are based on Federal Regulations and are not determined by Baker College.

Refer to your Entrance Loan Counseling and disclosure statement for additional information.

## CAREER SERVICES

As a student you will have access to part-time jobs and internship opportunities! Want to find out more? Follow these easy steps:

- ◆ Log into the Solar/Star system
- ◆ Click On Career Services
- ◆ Select HQ Connect Sign-On
- ◆ Log into your FREE account

**Schedule an appointment with us today!**  
**586-790-9165**  
**Office hours: Mon-Fri**  
**8am-6pm.**

### RELOCATING

Career Services is moving in with Financial Aid on the main campus as of Monday, February 11, 2013!

The department will be CLOSED on Friday, February 8, 2013 due to the move.

### CLOTHES CLOSET

Need a professional outfit to wear to the interview?

Is professional attire currently out of your budget?

We have a variety of clothes for men and women.

Come visit the Clothes Closet in Career Services (CS102) for assistance today!

Questions call 586-790-9165



## BUSINESS OFFICE

### ELECTRONIC INVOICE DELIVERY

Instead of receiving a paper invoice in the mail, you will be sent an e-mail to alert you that a new invoice is available for you to view/print online. **Please take a moment to verify that the e-mail address we have on file for you is correct and update it if necessary.**

The subject of the email will say "Notification That Your E-Account is Ready to View!"

To View Invoices, Log onto: <https://carina.baker.edu/solar>,

Select "Star System". Select "Business Office". Select "Account Inquiry". Choose a campus. Click "Submit". Choose a quarter. Click "Submit". Read the Disclaimer. Click "Continue" if you agree with the disclaimer. Click "View/Save/Print".

To Pay Invoices:

- ◇ Electronic payment through the "Star System" (Credit/Debit Card)
- ◇ Contact your campus Business Office over the phone (Credit/Debit Card)
- ◇ Mail payment with printed invoice copy (Check, Money Order)
- ◇ Visit your campus Business Office (Cash, Check, Money Order, Credit/Debit Card)

### FINANCE CHARGE

A \$30.00 finance charge will be applied to any balance not paid in full by Friday, February 15, 2013.

**Note: Any student with an unpaid balance at the end of the quarter may not be allowed to take their final exams.**

Payments may be made at the Business Office in room B101 during regular business hours, deposited in the drop box located just outside the business office door in hallway B or pay online at [www.baker.edu](http://www.baker.edu).

### THIRD PARTY STUDENT REMINDER

If your employer issues a voucher authorizing the payment of your tuition, please turn the voucher into the Business Office by February 15, 2013. All charges are the responsibility of the student until the employer's payment is received by Baker College.

### WINTER 2013 DEFERRED TUITION STUDENTS

The deadline to sign up for the Deferred Tuition Plan is **February 15, 2013**. If you intend to use this plan and have not signed a deferred tuition agreement, please see the Business Office by February 15, 2013 to avoid a \$30.00 finance charge.

### Loan Refund Policy

For Winter loans that have been posted to student accounts, loan refunds will be available after Friday, January 18, 2013.

**Availability depends on your Baker OneCard refund preference.** Baker College has partnered with Higher One to provide disbursement services for all financial refunds. Students have three choices as to how they want to receive financial refunds.

Due to federal regulations, loan refunds for NEW students will not be available until after Friday, February 15, 2013.

In order to receive a loan refund:

- ⇒ You must have completed the loan application through the Financial Aid Office
- ⇒ You must be attending your classes
- ⇒ Your loan must be posted to your account and have created a credit on your student account
- ⇒ **You must have activated your Baker OneCard AND selected a refund preference.**

**A 2<sup>nd</sup> 5 week or online class may delay your refund. If you have any questions regarding the loan refund policy, please contact the Financial Aid or Business Office.**

# BOOKSTORE

## STUDENTS AND SOFTWARE

Buy Spring Quarter books early! Starting week 10 of this quarter:

March 11, Mon. 8:00am-8:30pm  
 March 12-15, Tues.-Fri. 8:00-6:30pm  
 March 16, Sat. 8:30am-1:00pm  
 March 18-21, Mon.-Thurs. 8:00am-6:00pm  
 March 22, Fri. 8:00am-5:00pm  
 March 25-26, Mon.-Tues. 8:00am-6:00pm  
 March 27-28, Wed.-Thurs. 8:00am-7:00pm  
 March 29, Fri. 8:00am-5:00pm  
 March 30, Sat. 9:00am-1:00pm

- The Student License for **Office 2010 Professional** is available at the Bookstore for a great price. You must have Windows XP Service Pack 3 or later to install. Limit one per student—must show valid ID. Limited quantities available.
- Students may go to [www.baker.edu/computing](http://www.baker.edu/computing) to find a link to **Kaspersky Anti-Virus** that may be purchased at a discount.

## CASH FOR BOOKS

Cash for Books is located in G Hallway of the Little Mack Avenue Building:

Feb. 11 & 12, 2013, 10am-6pm  
 Monday-Friday, March 11-15, 10am-6:30pm  
 & Saturday, March 16, 8:30am-1pm

Check with the Bookstore to make sure that you are not using the textbook again in an upcoming quarter for the second part of a class before you sell it.

If you miss these dates, try our buyback link anytime at [clintontownship.baker.edu/bookstore](http://clintontownship.baker.edu/bookstore).

**\*\*\*DO NOT SELL RENTALS at Cash for Books. To avoid penalties, return rentals to the Bookstore by March 16, 2013.\*\*\***

**Return Rentals Week 10 to Bookstore.** To avoid penalties, you must return Winter textbook rentals back to the Bookstore by March 16, 2013, after your exams. There is a drop box outside the Bookstore for after-hours returns. Be sure to fill out the form provided. Do not sell your rentals at Cash for Books or you will be charged huge penalties. You do not get cash when you return your rental, you get a form that states that you returned it on time.

Need **Scantrons** in a pinch? There are vending machines in the B Hallway Little Mack Student Center & the Tech Center Student Center that sell them for \$1.25 per six-pack. Scantrons are also available at the Bookstore and Student Shop. If you have trouble with a vending machine, contact the Bookstore or Student Shop for remedy.

### FLASH DRIVES

Like any other temporary storage device, flash drives can fail at any time without warning. Make sure that you also save files on a more permanent storage device. You can try emailing your work to your Baker College Student account.

### Find important Bookstore dates on the web:

>[www.baker.edu](http://www.baker.edu)  
 >Clinton Township Campus Homepage  
 >CAMPUS CALENDAR  
 >Events on Campus

For registration purposes, upcoming quarter textbook information is available to be viewed on the Solar Star System starting WEEK 7. However, textbook ISBN, title and pricing information is subject to change without prior notice.

## WRITING CENTER

The Baker College of Clinton Township Writing Center is a place for students to meet with tutors (Baker's writing experts) for help with developing their ideas, assignments, resumes, essays, and any other writing project you may have. The Writing Center staff is here to support and coach students at any phase of the writing process (brainstorming, outlining, drafting, developing a working thesis, drafting, revising, etc.) to help students complete their writing assignments for any class in one-on-one tutoring sessions in a casual, and relaxed environment.

The Writing Center also provides workshops on Technology for English/Communication classes, resumes, cover letters, thesis statements, plagiarism, pre-writing, APA, and revision. The workshop schedule is posted on WOnline under Student Workshops, and students can reserve a space directly on the website.

**The Writing Center is located in D-108 on the Main Campus.** The specific hours of operation are posted at [bakerct.mywconline.com](http://bakerct.mywconline.com) > Winter 2013 Tutoring Schedule. We are taking appointments to assist you with your writing and oral presentation assignments.

To view the One-on-One Tutoring Schedule and/or Student Workshop Schedule, or make an appointment, please visit [bakerct.mywconline.com](http://bakerct.mywconline.com). Because the Writing Center has upgraded to a new version of WOnline, **everyone needs to register the first time s/he uses the site**, so even if you have registered in the past, you will need to re-register at [bakerct.mywconline.com](http://bakerct.mywconline.com) before you can view the schedule or make appointments. If you need assistance registering for or using WOnline, please visit us (D-108) or call 586.790.5229.

All services provided by the Writing Center are **free and open to all students**, so make an appointment with one of our writing experts today!

**Instructors** are encouraged to come down and see our space. If you have questions about the services we provide to students in the Writing Center, please feel free to contact Annette Ternullo, Program Director, English/Communication at [annette.ternullo@baker.edu](mailto:annette.ternullo@baker.edu) or 586.790.5204.

### Student Writing Workshops

The Baker College of Clinton Township Writing Center offers **free** workshops for students to support various aspects of writing. The workshops offered are designed to support the writing process at various points and the types of academic writing and oral presentation assignments you complete for any class.

Each workshop focuses on one particular aspect of writing or speaking, and is presented by a Writing Center tutor. Most workshops are one-hour long, and take place in the Writing Center (D-108).

The Writing Center offers workshops on a range of topics including, but not limited to: APA, thesis statements, citing in speeches, avoiding plagiarism, revising, and technology for the composition classroom. We are always adding new workshops to support your writing and presentation assignments for all courses.

To view descriptions of the workshops and the schedule of offerings, please visit WC Online at [bakerct.mywconline.com](http://bakerct.mywconline.com). If you have not accessed the site before, you will need to **register using your baker e-mail** before you can access the site. Make sure you click the "Click to Register Link." The Student Workshop Schedule can be selected from the drop-down menu on the log-in screen.

When you attend a workshop, make sure to bring your assignment sheet, the most recent draft of your assignment, and a flash drive.

If you have questions, please contact the Writing Center at [writingcenter-ct@baker.edu](mailto:writingcenter-ct@baker.edu) or 586.790.5229

## ACADEMICS

### **Surgical Technology Program**

All prerequisites must be completed by the end of spring term. Incompletes will be disqualified. You cannot take an Online prerequisite course during the second session of the spring term or your application will not be considered.

Required Courses must be a B- minus or better. These courses must be completed by the end of the spring term:

Non-Calculated: ENG101, INF112, INF113, INF121, INF161, MTH111

Single weighted Calculated Courses: ENG102, MED103, PSY101 or PSY111, SPK201

Double weighted Calculated Courses: SCI101C, SCI102C, SCI220A, and STC100

You may pick up your application packet in the Health Sciences Office Mon. April 1 through Fri. May 3. Packets must be signed for at the time of pick-up. Return completed application to the Health Sciences Office in person week 5, (Mon. April 29—Fri. May 3 by 6pm). Students will be notified after week 10 of the results. You are required to use your Baker College email account. The 2013-2014 Surgical Technology Cohort begins on Tuesday, June 24, 2013.

For additional information you may contact Lynda Custer, Program Director, at [lynda.custer@baker.edu](mailto:lynda.custer@baker.edu)

### SPRING 2013 NURSING APPLICATION PROCESS

Beginning with the Spring 2013 application cycle, the following courses are mandatory for application to the Nursing Program and cannot be substituted. The following courses must be completed by the end of the Spring quarter; June 8, 2013.

HSC 151: Intro to Electronic Health Records (2 credits).

INF161: Technology & Society (2 credits).

If you have substituted other INF courses for HSC151 or INF161 in the past they will no longer be accepted and your application will be disqualified. You may meet with an Academic Advisor within the Academic Office, Room M101, to review the 2012A version and to ensure that you are on track to apply.

**IMPORTANT:** You cannot take an Online course the second session of the quarter of application, as grades for this course are not posted until 10 days beyond the end of the on-ground term.

#### KAPLAN Admission Test Registration:

Registration will occur Weeks 1-5 of the Spring 2013 term: Monday, April 1 through Friday, May 3, 2013. Register in the Health Sciences Office, Room A105 with your student ID. You must have all pre-requisites complete or take them in the Spring 2013 term in order to register.

The KAPLAN Admission Test dates and times are as follows:

Friday, May 10, 2013 ~ 5:00 – 8:00 p.m.

Saturday, May 18, 2013 ~ 8:00 a.m. – 11:00 a.m.

Saturday, May 18, 2013 ~ 12:00 – 3:00 p.m.

A study guide is available for purchase in the Bookstore and the Outline of the Admissions Test is available in the Health Sciences Office.

#### Application Pick-up & Drop-off:

Applications will be available Week 1 of the term and must be submitted by Week 5 of the term. Applications will be available starting Monday, April 1, 2013 and must be submitted by Friday, May 3, 2013. The office will be open Monday through Friday from 8am-6pm.

**No applications will be available for pick-up or drop-off after 6:00pm on Friday, May 3, 2013. A photo ID will be required to obtain and submit an application packet.**

For questions, contact the Health Sciences Office at (586) 790-2837.

## ACADEMICS

### RADIOLOGIC TECHNOLOGY

Application Process: The 2013 Radiologic Technology Program application process will take place during WEEKS 1 through 5 of the Spring term. Application packets will be available to in the Health Sciences Office beginning Monday, April 1, 2013 through Friday, May 3, 2013. Application Packets must be signed for at the time of pick-up. Completed applications need to be returned to the Health Sciences Office in person before the close of business Friday, May 3, 2013. All students who plan on applying to the Radiologic Technology program for the cohort beginning Fall 2013 must have all required and weighed prerequisite courses completed by the end of Spring quarter 2013.

Students are required to achieve a B- or better in the following prerequisite courses to qualify for full acceptance into the professional courses in the RAD program.

Required Courses for application:

ENG101, MTH111, SCI 211 (Note: SCI 211 is the only required prerequisite that can be completed during Summer term.)

Single-Weighted Courses:

ENG102, MED103

Double-Weighted Courses:

SCI101C, SCI102C

Entrance Exam:

\*HESI - minimum score is 75%. The exam only includes anatomy, physiology, and a math component.

Students are not able to take an Online weighted or required non-weighted pre-requisite course the second session of the Spring quarter of application, as grades for this course are not posted until ten (10) days beyond the end of the on-ground term. All applicants will also be required to take the HESI knowledge Exam prior to end of the Spring Term. The HESI exam registration will be held Weeks 2- 5 beginning Monday, April 8, 2013 through the close of business Friday, May 3, 2013 in the Faculty workroom F101. At the time of registration students must select either Friday May 24, 2013 or Tuesday May 28, 2013 from 10:00am- 12:30 pm or 2:00 pm- 4:30 pm. There is an HESI admission assessment exam review book that can be purchased in the bookstore. The most efficient/effective method to complete the Radiologic Technology Program application process is to obtain an application packet (A105) and complete the HESI registration (F101) during week 2 of the Spring quarter.

If you have any questions regarding the application process, please contact the Program Director, Jufauri Ely at (586) 790-9401.

### **Veterinary Technology program applications**

will be available to students Week 1 of Spring quarter. Completed applications must be submitted to the Health Sciences office by Friday of Week 5, end of business day, to be considered in the process, even though all pre-requisite courses may not be completed until the end of the quarter of application.

Students should not take an online course the second session of the Spring quarter of application, as grades for these courses do not post soon enough to be used for the application.

### **Hemodialysis Patient Care Technician Application:**

All students who plan on applying to the Hemodialysis Technology Program for the cohort beginning Spring quarter 2013 must have all required prerequisite courses completed by the end of the Winter quarter 2013. **The application process will take place during weeks 1 through 5 of the Winter quarter 2013.** Application packets will be available to pick up in the Health Sciences Office (A Hallway). The office will be open Monday—Friday from 8am-6pm. Completed applications need to be returned to the Health Sciences Office in person, with photo ID, no later than February 7, 2013 by 5pm. Students will be notified by mail, dated March 22, 2013, of their application status. The 2013 Hemodialysis Technology cohort begins on Tuesday, April 2, 2013.

This program is dedicated to empowering students with the skills, knowledge, practical training and experience needed for a successful career.

For additional information you may contact Carolyn Gary-Ndoye, Program Director, at cgaryn01@baker.edu

## KEY TO YOUR SUCCESS

*Understanding the Thinking Levels Your Coursework Requires*, by Dr. David Hultgren, Instructional Effectiveness Specialist

You may have noticed this poster in your Clinton Township classrooms. It is there to help you understand your assignments and upcoming tests. Taking a little bit of time to understand this chart will be well worth your effort. It is the key to understanding what your instructors are asking you to do.

The Rigor/Relevance Framework<sup>®</sup>, developed by the International Center for Leadership in Education, is a chart that can help you to identify at what level a particular assignment is written. On one scale, the vertical (Y) axis, is the level of thinking required to complete the assignment:

1. Knowledge—recalling or recognizing facts or information
2. Comprehension—constructing meaning by summarizing or explaining the information in your own words
3. Application—using the information in different ways; knowing when and why to apply the information
4. Analysis—Breaking down the information or problem into its component parts
5. Synthesis—Creating a new product, point of view, or design
6. Evaluation—Using a set of criteria to determine the value of something; justifying a stand or decision

Lower level (foundation knowledge) is necessary so you can use it to perform higher level thinking skills (critical thinking).

On the horizontal (X) axis is the type of situation in which that level of thinking will be used:

1. Knowledge in one discipline (subject area) without application
2. Application of information within one discipline
3. Application of information across disciplines
4. Application of information to real-world predictable situations
5. Application of information to real-world unpredictable situations

By identifying the level on each axis, an assignment will fall into one of four quadrants:

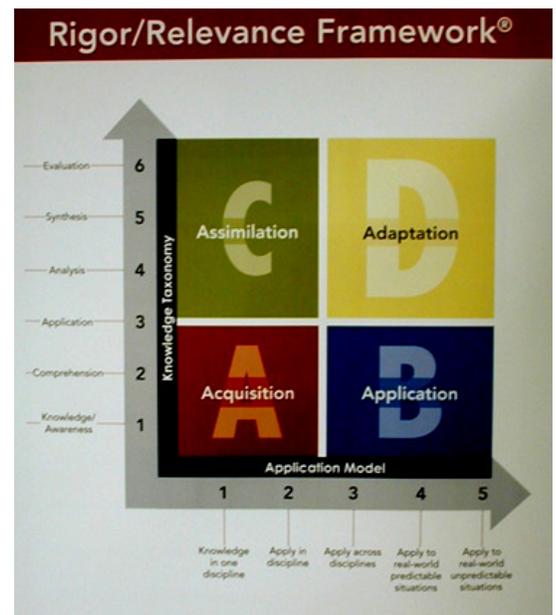
**Quadrant A**, acquisition of knowledge

**Quadrant B**, application or using acquired knowledge to solve problems and complete work using real-world application.

**Quadrant C**, assimilation of knowledge or using knowledge automatically to analyze and solve problems using unique solutions

**Quadrant D**, adaptation of knowledge and skills by thinking in complex ways and applying it to complex situations across disciplines or to real-world situations.

Baker College is committed to preparing its students for the workplace. For this reason, instructors will challenge you to think more deeply (to analyze, synthesize, and evaluate information) and to do so in real-world situations in your daily life, your current work, or your future career. When instructors do this, they are not being mean or difficult. They are doing their job—working to prepare you to succeed in your future career with the ability to apply critical thinking skills that today's workplace demands.



## ANNOUNCEMENTS

### Black History Month Kick off Event

Monday, February 4 from 3:00—4:00pm in the Student Center.

Featured speakers: Jim Bull-Church Historian Central United Methodist Church, Detroit, Patrina Chapman- Speaker from Charles H Wright of African American History, Pamela Ross-McClain, PhD. University of Michigan. The famous Faye Olshan will sing “Granny, I’m not a slave”.

The top three entrants from the Black History Month Essay contest will be sharing their abstracts & receiving awards. The top two entrants from the Black History Month Poster contest will be sharing their art & receiving awards.

Please join us **Wednesday, February 13th** to celebrate Black History Month at the Charles H. Wright Museum of African American History  
(315 East Warren Avenue Detroit, MI 48201, (313) 494-5800).

We will be meeting at Baker at 5:30 pm. Food, transportation, and admission will be provided for the first 40 who sign up.

For more information or to sign up please contact Professor Anderson II at [sander25@baker.edu](mailto:sander25@baker.edu)



### Baker Blood Drive

Main Student Center

Wed. March 13, 11:00am-5:45pm

Go to [redcrossblood.org](http://redcrossblood.org)

Enter sponsor code: **bakercollegeclinton**

Individuals who are 17 years of age (16 with parental permission in some states), meet weight and height requirements (110 pounds or more, depending on their height), and are in generally good health may be eligible to donate blood. Please bring your Red Cross blood donor card or other form of positive ID when you come to donate. **Donors can sign-up for appointments online or in the Student Center on the main campus on 02-28-13 from 12:30pm-2:00pm.** For more information, please contact Jufauri Ely at (586) 790-9401.



### Spring Quarter Advising & Registration

Advising: Week 6 February 11, 12, 13, 14 & Registration: Week 7 February 18, 19, 20, 21.

Advising/Registration will take place in the Student Center. There will be advisors available to assist you.

Monday Only! 9:00am to 2:00pm, 4:00pm to 6:00pm, 6:30pm to 8:00pm

Tuesday—Thursday 9:00 am to 2:00 pm & 4:00 pm to 6:00 pm

Friday & Saturday Advising/Registration will take place in the Academic Office.

**EXPRESS REGISTRATION!** After you meet with an advisor during Week 6 to determine your spring schedule, you will be given a blue registration card which will permit you to use Express Registration during Week 7.

#### Week 7 Registration Schedule:

Monday (2/18) Students with 30+ Credit Hours Earned

Tuesday (2/19) Students with 13+ Credit Hours Earned

Wednesday (2/20) and beyond for All Students

## CLUBS & ANNOUNCEMENTS

### **Social Studies Club**

*Sun. Feb. 10, 1-4pm*  
*Charles H. Wright*  
*Museum of African*  
*American History.* Cost:  
 TBD. This museum is the  
 world's largest institution  
 dedicated to the African  
 American experience.

*Sun. March 3, 1-4pm*  
*Detroit Institute of Arts.*  
 Free for Metro-Detroit  
 residents.

*Sun. March 21, 1-4pm*  
*Holocaust Center.* \$5 for  
 students. This center is  
 the Nation's 1st free-  
 standing tribute to the  
 Holocaust, tour will  
 conclude with hearing a  
 survivor speak.

### RADIOLOGIC TECHNOLOGY CLUB



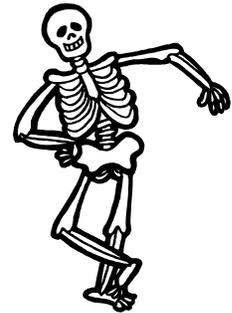
The Radiologic Technology club is hosting their 3rd annual **Valentine's Day Bake sale.** Join us for sweets, treats and good eats specifically prepared for Valentine's Day.

**Where:** Baker College Student Center

**When:** Feb. 13 from 11:30 am -2:30 pm

### **Radiologic Technology Club/Program Meet & Greet:**

Feb. 18 from 4-6:30 pm in the Community Room. Learn about the program from 5-6:00pm. Meet the Director of Radiologic Technology, Clinical Coordinator, Staff, and students in the program. We will discuss admissions criteria, opportunities in radiology, answer your questions, and more. snacks will be provided and there will be prizes available to win. Please call or e-mail if you plan on attending. [Jufauri.Ely@baker.edu](mailto:Jufauri.Ely@baker.edu) (586) 790-9401



### **Allied Health Club**

The Allied Health Club will be selling flowers and chocolates for Valentine's Day in the Student Center on **February 13th & 14th from 11am-5:30pm.** All proceeds will benefit the American Heart Association.

### **Nursing Program Meet & Greet**

Please stop by the Community Room at the Main campus on Thursday, March 7 anytime between 4:00—6:30 p.m.

You will be able to meet the Director of Nursing, Nursing Faculty/Staff and students currently in the Nursing Program.

We will be discussing admissions criteria, chatting about opportunities in nursing, answering your questions and concerns, and discussing the realities and challenges of the Nursing Program.

Food will be provided and there will be prizes available to win. All Baker College faculty and staff are also welcome to attend.

Hope to see you there!

### **DO YOU HAVE A "GLOBAPERPECTIVE"?**

Companies are increasingly seeking employees who have an understanding of the global environment and an interest in collaborating with people from diverse cultures. For the first time, this coming Spring Quarter, Baker College of Clinton Township is offering SOC 341 Global Perspectives.

This course examines the values and cultural contexts of global professional settings. Emphasis is on analyzing problems and possible solutions in global interactions. The course satisfies the bachelor degree Global/Cultural elective.

Look for it on your open class list during spring quarter registration (beginning the week of February 18.) Advisors will be available to help you select your spring quarter schedule starting February 11.