

NOVEMBER 11, 2013

Registration & Academic Advising

Plan Your Winter Schedule NOW!

Come to the Student Center Monday, Tuesday, and Wednesday, November 11, 12, and 13, from 9:30 a.m. to 3 p.m. and 5 to 6:15 p.m., to register for your winter term classes.

A limited number of advisors will be available to assist students on **Monday**. Advisors for most programs will be available on Tuesday and Wednesday.

Monday	30+ <i>earned</i> credits*
Tuesday	13+ <i>earned</i> credits*
Wednesday	0+ <i>earned</i> credits*

*Credits earned through summer quarter 2013.

Express registration will be available for students who have already met with their advisor.

All students are encouraged to attend Academic Advising and to register early. Phone-in and walk-in registration begins on Thursday, November 14, at the Academic Center and continues through the rest of the term.

To select a **Fremont** class, look for **“at Fremont”** or **“FR”** in the comment line.

WEB-BASED REGISTRATION

Web-based registration for winter classes opens on Monday, November 11. Log on to www.Baker.edu, select Student Resources, Solar/ STAR System. Credit hour restrictions apply. Students must have 12 earned credits (excluding Fall 2013) to use web-based registration.

OPTIONS AT BAKER COLLEGE OF FREMONT

Just 35 minutes northeast of the Muskegon campus, the Fremont site operates as an extension of the Muskegon campus. The site currently serves approximately 400 students, with both day and evening classes.

As you plan your winter schedule, don't forget to ask about the class schedule in Fremont. For those students living north or east of the Muskegon campus, it provides additional scheduling options. (To select a **Fremont** class, look for **“FR”** or **“at Fremont”** in the comment line.)

INCLEMENT WEATHER PROCEDURES

As the threat of winter weather increases, keep the following in mind, so you can be on top of any class cancellations or delays:

1. The College will close for winter weather if area businesses (like banks, restaurants, and retail outlets) are closed. If they are open, then chances are, Baker will be also. The College does not follow the pattern of local public school systems. They have bus routes and other considerations that do not apply to an adult population.
2. Snow storms do not impact all communities equally, and snow plows follow different schedules. It can be fine in Muskegon, but you may be experiencing white-out conditions where you live. Be safe. If you can't make it, contact your instructors immediately and let them know you will be absent.
3. Every student and employee is part of the Emergency Notification System (ENS). If the College is closed or classes are cancelled, a message will be sent over the ENS, which communicates via e-mail, text message, and a recorded telephone voice message. You may go online at www.baker.edu to confirm that ENS has your correct telephone number and preferred e-mail address. You may opt out of the text message and telephone message. However, everyone will receive the e-mail alert. By default, messages are sent to your Baker email account.
4. Closings and cancellations are posted on the College web site at www.baker.edu.
5. The weather hotline is 231-777-6666. Cancellations and closings are recorded here as well.
6. The College contacts area radio and television stations to announce closings and cancellations. However, individual stations decide how quickly to announce or post the information. This is not an official source of information.
7. A decision to close will be made as quickly as possible. As a rule, a decision to cancel evening classes will be made no later than 3 p.m. Evening classes include any classes that start at 4 p.m. or later. A decision to cancel day classes will be made no later than 7 a.m., usually earlier. Announcements will specify which classes and locations are closed.

As with any Michigan winter, weather conditions can change quickly. Every effort will be made to communicate closings and cancellations in a timely fashion.

Y-E-S!

THANKSGIVING BREAK COVERAGE

Although classes will **NOT** be in session the week of Thanksgiving, College offices will be open 8 a.m. to 5:30 p.m. Monday and Tuesday, November 25-26, and from 8 a.m. to 5 p.m. on Wednesday, November 27. The campus will be closed Thursday and Friday, November 28-29.

The Quarterline Grill, the West End Café, and the BRIC will be closed for the Thanksgiving break starting on Friday, November 22, at 3:30 p.m. The Quarterline Grill and West End Café will reopen on Monday, December 2. The BRIC will reopen Monday, December 2. We look forward to serving you again following the break. We wish everyone a safe and happy holiday break!



Know Your Faculty—Wayne Doyle

Wayne Doyle has been an adjunct faculty member at Baker College of Muskegon since the spring of 2010. He currently teaches health science classes including Medical Terminology and Introduction to Disease. He has also taught health science labs and worked with the Physical Therapy Assistant and Occupational Therapy Assistant Programs. Mr. Doyle is impressed with the fact that Baker College is very forward thinking and is continually modernizing and updating the campus infrastructure.



Mr. Doyle has a Bachelor of Rehabilitation Studies from Baker College of Muskegon and is currently working on a master's degree in Human Movement at an out-of-state university.

Prior to his employment at Baker College, Mr. Doyle was a warehouse supervisor at a gold mine in Nevada. He also has built and installed high-end custom wooden stairs in the Holland and Grand Rapids area. He currently works as a Physical Therapy Assistant at a local hospital.

Mr. Doyle's personal interests include steel-head fishing and spending time with his wife and three sons.

RESOURCES & ACTIVITIES AVAILABLE

- ◇ **BRIC Hours for Faculty, Staff and Students** ~ The BRIC (Baker Recreation and Information Center), located at the Baker Townhouses, is open for use by faculty, staff, and commuter students during normal operating hours. Please visit muskegon.baker.edu/reslife or look for notices on the digital signage for more details. Baker ID required.
- ◇ **West End Fitness Center** ~ The West End Fitness Center north of the West End Café is open to all faculty, staff, and students. Hours of operation are 7 a.m. to 8 p.m., Monday through Friday, and Saturday 11 a.m. to 3 p.m. when classes are in session. Baker ID required.
- ◇ **Financial Accounting Club** ~ Financial Accounting Club meets on Tuesdays at 4:30 p.m. in Room A211. VITA training will meet later in the year at a time to be announced.
- ◇ **Youth Leadership Group** ~ Come join us at the Youth Leadership Group meeting from 4:30-5:30 p.m. on Thursdays at the West End Conference room. Free refreshments.
- ◇ **BCOHS (Baker College Organization of Human Service)** ~ BCOHS will meet Tuesday, November 5, and Tuesday, December 3, at 4:15 p.m., in the West End Conference Room.

Lost & Found

Be sure to check for lost treasures in the Campus Safety office before you head out for thanksgiving break! Don't be a turkey—go home with your treasures in hand!!

ACADEMIC CENTER HOURS

The Academic Center will **NOT** have Friday evening hours (after 6 p.m.) or Saturday hours starting November 15.

The Academic Center is **OPEN** Monday through Thursday until 10 p.m. to serve students and faculty

STUDENT RECORDS

- **Transfer Credit Requires Official Transcripts** ~ Students must request that an **“official” transcript** be sent to Baker College from their previous colleges or universities before transfer credit can be posted by the Registrar. Official transcripts **may not be hand delivered** by the student. They **must be received via the mail directly to Baker College from the previous college or university**. Even if the transcript is marked “official” in an unopened envelope, it may not be hand-delivered by the student. Students seeking transfer credit have until the **end of their second quarter** at Baker College to submit all official transcripts.
- **Military Recruiters** ~ In order for Baker College students to receive federal financial aid, the College is required to provide student directory information to military recruiters upon request. This information does contain your phone number on record and is never sold. Please contact Mike Helsen, Vice President for Student Services, if you have any questions.

Medical Assistant Informational Meeting

A Medical Assistant informational meeting will be held on **Friday, December 6, at 9 a.m. in the Auditorium (A101)**. This is required for all Medical Assistant students who will be starting their clinical rotation (MED106/116/186/205/171) in **Winter 2014**. We will meet and discuss the program requirements, including the required dress code. Please bring a copy of your rotation schedule.

If you have questions, please contact Cindy Gordon, MA Program Director, at cindy.gordon@baker.edu.

*Winner of the Gigantic (the “Great”?!) Pumpkin:
Tiphany Galehouse*

Four Corners Bookstore

Phone: 231-777-5340
Email: bookstore-mu@baker.edu

Bookstore Hours:

Monday – Thursday 8 a.m. to 6 p.m.
Friday 9 a.m. to 1 p.m.

Mark Your Calendar!

Fall Quarter Buyback:

At the Bookstore

Wednesday – Thursday, December 11-12
9 a.m. to 6 p.m.

Friday, December 14
9 a.m. to 1 p.m.

At the BRIC

Wednesday, December 11
10 a.m. to 2 p.m.

Fremont Site

Wednesday, December 11
3 p.m. to 7 p.m.



REMEMBER—

The Baker College Connection Newsletter is also ONLINE!

Follow these links: *Baker.edu ~ Current Students ~ Muskegon ~ Resources ~ Newsletters ~ Select choice from list*

Library Learning Connection

Mon—Thu 7:30 a.m.—9 p.m.
Fri 7:30 a.m.—6 p.m.
Sat 10 a.m.—4 p.m.

COMPUTER CONNECTION

Mon—Thu 9 a.m.—6 p.m.
Sun 1 p.m.—6 p.m.

Attention A&P Students, ITP Students, and Biology Students!

WEEK 9 STUDY JAM!

Tutor-led review and content-specific hands-on learning activities to help prepare for finals!



Tutoring still available in the Learning Center! Come make your appointment today!



Like

facebook.com/MULLC

Typing your paper?
Foggy on APA Style?
Try the [APA Help Guide](#) !

Start at <http://guides.baker.edu/apahelp>

- ◆ Sample paper
- ◆ How to cite sources
- ◆ Sample References page

Thanksgiving Week LLC Hours:

Nov. 25—27 8 a.m.—5 p.m.
Nov. 28—29 CLOSED
Nov. 30 (Sat.) 10 a.m.—4 p.m.

BUSINESS OFFICE NEWS

Registering for classes should be quick and painless. Wise students check their account status on the SOLAR system (www.baker.edu) before attempting to register. If your account has a balance due, you will not be able to register until the balance is paid in full.

Be sure to have your financial aid finalized and any needed payments applied to your account for a “quick and painless” registration experience.

“It is always wise to look ahead, but difficult to look further than you can see.”

~Winston Churchill

Accounts may be paid online at www.baker.edu, in person at the Business Office, or by phone at 231-777-5233.

A finance charge of \$30 is assessed to unpaid Fall quarter accounts on November 15.

ACTIVATE your BakerOne Card today. Easy activation can be accomplished by going to www.bakeronecard.com. Please visit the Business Office if you would like assistance.

CALENDAR OF EVENTS

November is

Aviation History Month

(Check out aviationhistory.com for in-depth coverage of the history of world aviation and manned flight)

MONDAY, NOVEMBER 11

Veterans Day

NOVEMBER 11-13

Winter Quarter Registration and Academic Advising in the Student Center, 9:30 a.m. to 3 p.m. —AND— 5 to 6:15 p.m.

MONDAY, NOVEMBER 11

Web-Based Registration begins for all winter classes. Credit hour restrictions apply.

THURSDAY, NOVEMBER 14

- Walk-in registration for winter classes at the Academic Center starts, 8 a.m.—10 p.m. Monday—Friday, 8 a.m.—1 p.m. Saturday
- Phone-in registration for winter classes from 8 a.m.—10 p.m. Monday—Friday, and Saturday mornings, 777-5232

FRIDAY, NOVEMBER 22

Residence halls close

NOVEMBER 25-30

No classes THIS week!

NOVEMBER 28-29

College CLOSED—Thanksgiving

FRIDAY, NOVEMBER 30

Library and Learning Center open 10 a.m. – 4 p.m.

SUNDAY, DECEMBER 1

Computer Connection open 2—6 p.m. (does NOT include Library and Learning Center)

*From the desk of Bill Regan,
Director of Campus Safety*



The Muskegon Campus Safety Department is made up of 12 dispatchers, 22 officers, 1 sergeant, 1 administrative assistant and me, the Director of Campus Safety. We are a 24/7 department at 3 sites of the campus, including student housing. Our role here is to provide a safe environment that is risk-free and conducive to a safe learning atmosphere for students,

staff, faculty and visitors. It is our goal to maintain a safe place to visit, work and learn.

We have an officer on duty at all times. We patrol the campus in 3 vehicles, 2 golf carts, on bicycle and on foot. Emergency call boxes are available if needed. We monitor the campus by video at all sites 24/7.

All officers are trained in CPR, AED and First Aid, and we work closely with the Muskegon Police Department. If we can be of assistance, please call 777-5300 or stop in at any of our 3 Campus Safety offices. You can also email us at musafety@baker.edu. If you would like to speak to me or have any questions, please visit or call me at 777-5301.



- ◆ Want to make a difference?
- ◆ Build skills for your resume?
- ◆ Have a professional network?

Meet the new officers for the school year 2013-2014:
President—Luisa Yonker
Vice President—Amy Barba
Treasurer—Nichole Marshall
Secretary—Breanna Fylstra

Then join us every Tuesday from 4:30 - 5:45 p.m. in Room WE103 (Student Club Room)!!

Baker College of Muskegon Adobe User Group

Network, Have Fun, & Learn!

Baker College of Muskegon Adobe User Group exists to bring students and industry professionals of all skill levels together to share the latest in cutting-edge information relating to our rapidly-changing industry. With a focus on community, we provide a casual environment where fellow designers, developers and producers can gather to exchange ideas and resolve problems. We meet the 2nd Tuesday of every month the college is in session in Room T103.

Upcoming Speakers for Fall and Winter Quarters:

November 12, 2013:	Mariposa Davis
December 10, 2013:	Jason Piasecki
January 14, 2014:	Mitch Nyberg
February 11, 2014:	TBA
March 11, 2014:	Envigor Design

THANKS FOR YOUR DONATION!

The Residence Life Department, along with the American Red Cross, thanks all of those that participated in the October blood drive. Though Baker College was diligent, MCC edged Baker out by a SMALL margin, and thus the trophy is not back in our hands! Fortunately, the **real winner** in this combined effort to give blood is the community! Let's try harder next time – get that trophy back!

As a reminder, Baker College will host another blood drive on Wednesday, January 22, 2014. Please come out to donate! **Your participation is ALWAYS appreciated!**

ATTENTION WINTER QUARTER EARLY CHILDHOOD EDUCATION STUDENTS

If you plan to take a practicum class (ECE371/ECE372) or a class requiring classroom placement to complete assignments (ECE201B, ECE231) you will need to contact ECE Instructor Su Palmer, Placement Coordinator, by Friday, November 22, 2013, *if you have a specific placement request*. Placements made after this date will be made at the discretion of the Placement Coordinator. Su will place students as she sees fit after this date. You may email requests to susan.palmer@baker.edu.

BAKER COLLEGE OF MUSKEGON

HEALTH SCIENCES CAREER DAY

Friday, February 21, 2014
Muskegon Campus Gymnasium
9—11:30 a.m.

All Baker College students and graduates are encouraged to attend.

Meet with employers to learn more about careers and potential volunteer, internship, or employment opportunities.

Watch for more information in future newsletters.

Sponsored by Career Services