

CLINTON TOWNSHIP CAMPUS INFORMATION



BUILDING AND OFFICE HOURS

Campus building hours during the fall, winter and spring quarters are listed below. Summer quarter and Saturday hours vary and are posted quarterly.

Main Campus Hours:

Monday through Thursday	8:00 a.m. to 10:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 1:00 p.m.

Academic Office:

Monday through Thursday	8:00 a.m. to 6:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.

Advising

Monday through Thursday	8:00 a.m. to 8:30 p.m.
Friday	8:00 a.m. to 7:30 p.m.
Saturday	8:00 a.m. to 4:00 p.m.

Bookstore:

Monday through Thursday	8:30 a.m. to 6:00 p.m.
Friday	9:00 a.m. to 1:00 p.m.
Saturday	varies by week

Faculty Work Room:

Monday through Friday	8:00 a.m. to 10:00 p.m.
Saturday	8:00 a.m. to 1:00 p.m.

Financial Services:

Monday	8:00 a.m. to 8:30 p.m.
Tuesday through Thursday	8:00 a.m. to 6:00 p.m.
Friday	9:00 a.m. to 6:00 p.m.

Financial Services Office:

Monday through Thursday	8:00 a.m. to 6:00 p.m.
Friday	9:00 a.m. to 5:00 p.m.

Library/ARC:

Monday through Thursday	8:00 a.m. to 9:00 p.m.
Friday	9:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 1:00 p.m.

Health Sciences Office:

Monday through Thursday	8:00 a.m. to 6:00 p.m.
Friday	9:00 a.m. to 5:00 p.m.

Technology Center Hours:

Monday through Friday	8:00 a.m. to 10:00 p.m.
Saturday	8:00 a.m. to 5:00 p.m.

Faculty Work Room

Monday through Friday	8:00 a.m. to 10:00 p.m.
Saturday	8:00 a.m. to 5:00 p.m.

Admissions Office:

Monday through Thursday	9:00 a.m. to 6:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.

Career Services Office:

Monday, Tuesday, Thursday, Friday	8:00 a.m. to 6:00 p.m.
Wednesday	8:00 a.m. to 8:30 p.m.

Campus building hours during the summer quarter:

Main Campus Hours:

Monday through Thursday	8:00 a.m. to 10:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.

Academic Office:

Monday through Thursday	8:00 a.m. to 6:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.

Advising:

Monday	8:00 a.m. to 7:00 p.m.
Tuesday through Thursday	8:00 a.m. to 6:00 p.m.
Friday	9:00 a.m. to 5:00 p.m.

ARC:

Monday through Thursday	8:00 a.m. to 7:00 p.m.
Friday	9:00 a.m. to 5:00 p.m.

Bookstore:

Monday through Thursday	8:30 a.m. to 6:00 p.m.
Friday	9:00 a.m. to 1:00 p.m.

Technology Center Hours:

Monday through Thursday	8:00 a.m. to 10:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.

Faculty Work Room:

Monday through Thursday	8:00 a.m. to 10:00 p.m.
Friday	8:00 a.m. to 5:00 p.m.

Final Exam Schedule: Final exams will be given according to the following schedule:

Evening Classes: Regular class will be held from 6:00 p.m. to 7:30 p.m. Final exams will begin at 7:30 p.m. on regularly scheduled night during the tenth week of classes.

Day Classes:

Monday and Wednesday classes: Exam on Wednesday regular time.
 Tuesday and Thursday classes: Exam on Thursday regular time.

Class Schedule Books: Class schedule books for the next quarter will be available in Week 6 of the current quarter.

POLICIES

Guests and Visitors

All adult visitors and guests of current Baker College students must register in the Academic Office. Anyone desiring to bring an adult visitor to class must also seek prior permission from the instructor. Any visitors inquiring about taking classes should see an Admissions Advisor for an appointment.

Telephone Calls

Incoming calls to students will only be taken in case of an emergency. These calls will be transferred to Campus Safety. Messages will not be taken, under any circumstances, by the Academic Offices.

Student Parking

Permits must be displayed by hanging them from the rear view mirror with the parking permit facing out the front windshield. Students should park only within the lined student parking areas. No parking is allowed on the grass, next to the building or in the driveway edges. No parking in handicapped spaces without placard or tag, and no parking in reserved spaces (e.g., Admissions, Employees). **Violators** will be subject to a \$10.00 fine and/or be towed away at the owner's expense. Any vehicle not displaying a permit requires a Secretary of State inquiry and will have an additional \$10.00 charged to the violation as an administrative fee.

Lost and Found

Check for items in the Campus Safety Office. If you find any articles, please take them to the Campus Safety Office.

Food and Beverage

All food and beverages must remain in the Student Center. Absolutely no consumption of food or beverages is allowed in the hallways or classrooms.

Smoking Policy (Smoke Free Facility)

Baker College of Clinton Township is a smoke free campus.

President's Luncheons

President's luncheons are held to recognize full-time students who have achieved a 4.0 grade point average during the previous term. The Campus President will notify students of the date of each luncheon.

WHOM TO SEE ABOUT WHAT

Academic Office -	Deans, Program Directors
Admissions Office -	new student applications, financial aid applications, and career information.
Advisors Office -	adding or dropping classes, withdrawals, scheduling, graduation, and advising.
Career Services -	placement, internships, externships, and career information.
Financial Services -	financial aid (loans, grants, scholarships, and forms) and college work study, payments, refunds, and book bills.

CLOSINGS DUE TO WEATHER CONDITIONS

If inclement weather conditions exist, listen to WWJ-950am. News of school closings will be announced on this station. Closings will also be announced on television channels 2, 4 and 7 and on the Web at www.detnow.com. Closings will also be posted on the Baker College Web site at www.baker.edu and on the phone weather line (586) 790-9729.

*Please note: Any student who is enrolled in a work experience, field placement, clinical site rotation, or similar course (off-site) will be expected to report to his / her off-site experience (unless conditions are as such that it would not safe for the student to travel to the off-site location). If this is the case, the student **MUST** contact the appropriate site supervisor or College official regarding individual circumstances that would prevent the student from being in attendance.

DIRECTORY INFORMATION

POLICE / FIRE / AMBULANCE: 911
CAMPUS SAFETY: (586) 790-9409
MEDICAL (Poison Control): (800) 222-1222
NUISANCE/OBSCENE TELEPHONE CALLS AT&T Annoyance Call Bureau (800) 769-4099

SEXUAL ASSAULT COUNSELING, TREATMENT AND/OR LEGAL ASSISTANCE

Macomb County Crisis Center (calls only)
(586) 307-9100

Macomb County Prosecuting Attorney Office
Victim Witness Unit
(586) 469-5350

Turning Point Inc.
Domestic Violence & Sexual Assault
(586) 463-6990

Henry Ford Health Systems
15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

Mt. Clemens Regional Medical Center
1000 Harrington Blvd.
Mt. Clemens, MI 48043
24-Hour Emergency Center
(586) 493-8000

SUBSTANCE ABUSE - COUNSELING, TREATMENT, REHABILITATION, OR REENTRY PROGRAMS

Alcoholics Anonymous
Macomb Alano Center
20900 Cass Avenue
Clinton Township, MI 48036
(586) 465-3151

Macomb Family Services
36975 Utica Road, Suite 104
Clinton Township, MI 48036
(586) 226-3440

Nar-Anon
Peer Recovery Program for Family
Members of Drug Addicts
(800) 477-6291

Henry Ford Health Systems
15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

Macomb County Department of
Human Services
19700 Hall Rd, Suite A
Clinton Twp, MI 48038
(586) 412-6100

Salvation Army Harbor Light Center
Macomb County Satellite
42590 Stepnitz
Clinton Township, MI 48036
(586) 954-1838

Clinton Counseling Center
Two Crocker Boulevard, #101
Mt. Clemens, MI 48043
(586) 468-2266

Al-Anon
Peer Recovery Program for Family
Members of Alcoholics
(888) 4AL-ANON (425-2666)

C.A.R.E.
31900 Utica Road
Fraser, MI 48026
(586) 541-CARE (2273)

Narcotics Anonymous
(248) 543-7200
www.michigan-na.org/macomb

SUICIDE PREVENTION

Henry Ford Health Systems
15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

DOMESTIC VIOLENCE ASSISTANCE

Family Violence Helpline/Turning Point
15855 Fifteen Mile Road
Clinton Township, MI 48038
(586) 263-2300

(The listing of an agency in this Directory does not constitute an endorsement by the Baker College System.)