

Employee Levels

- Level 0 employees: (essential employees) are those that perform Essential Operational Functions
- Level 1 employees: are Facilities staff doing only outside work and preparing the interior for Level 2 employees to arrive and Campus Safety staff
- Level 2 employees: are instructors that are teaching designated lecture and lab courses
- Level 3 employees: are unable to work from home based on the BC remote work policy
- Level 4 employees: are all employees

PHASE 0 - The campus locations are closed except for Level 0 essential employees.

- Only essential BC staff (Level 0) are allowed on campus and are expected to follow all health and safety standards.
- All campus doors are secured.
- Only BC employees who are deemed essential during the COVID-19 pandemic may enter buildings.
- BC essential employees should only enter their specific work area to complete essential tasks.
- Students and visitors are not allowed in academic or administrative buildings.

PHASE 1 - The campus is open for Level 1 employees.

- All campus doors are secured
- Level 0 - 1 employees must enter the campus through a designated Entrance Only area.
- Anyone entering the building must complete a self-certification health screening form and wear a facemask.
- Anyone entering the building will have their temperature taken once supplies are received and the screening area is set-up.
- Only level 0 and 1 employees are on campus and are expected to follow all health and safety standards and limit their work on campus to preparing the building to move to the future phases.
- Students are not allowed in academic or administrative buildings.
- Visitors/Guests are not allowed on campus unless they are deemed essential to address an issue related to critical infrastructure functions. Visitors and Guests must follow BC health and safety protocols.

**PHASE 2 - The campus is open to specific members of the BC Campus.
(summer/fall 2020 semester)**

- Only level 0 - 2 employees along with students and faculty who have lab courses are allowed on campus and must enter the campus through specific entrance only doors.
 - Phase 2A will include all students and faculty with Health Science lab courses.
 - Phase 2B will include students and faculty with non-Health Science Lab courses (i.e. Culinary Institute for Michigan and the Auto/Diesel Institute).
 - Phase 2C will include students and faculty teaching designated lecture and lab courses
- Anyone entering the building must complete a self-certification health form, have their temperature taken, and wear a facemask.
- Students and faculty should only access lab space, adjacent hallways, and restrooms.
- All other areas of the campus will be restricted.
- Lab occupancy will meet social distancing requirements.
- Visitors/Guests are not allowed on campus unless they are deemed essential to address an issue related to critical infrastructure functions.

PHASE 3 - The campus is open to levels 0 - 3 of employees. (spring 2021 semester)

- Level 0 - 3 employees and all students are allowed on campus and everyone must enter the campus through specific entrance only doors.
- Anyone entering the building must complete a self-certification health form, have their temperature taken, and wear a facemask.
- All classroom and lab occupancy will meet social distancing requirements.
- Small meeting room occupancy will be limited based on social distancing requirements; fitness center and gyms will remain closed.
- Public spaces will be posted with occupancy guidelines using a 36 square foot per occupant as a guideline.
- Visitors/Guests are not allowed on campus unless they are deemed essential to address an issue related to critical infrastructure functions.

PHASE 4 - The campus is open to all employees, visitors, and guests (level 0 -4) without restrictions. (TBD)

- All entrances are open.
- Occupancy guidelines are based on fire code.
- No health screening will occur.
- No PPE's will be required.
- External events are allowed.