COVID-19: Campus Operations Opening Phases

Employee Levels

- **Level 0 employees**: (essential employees) are those that perform Essential Operational Functions
- **Level 1 employees**: are Facilities staff doing only outside work and preparing the interior for Level 2 employees to arrive and Campus Safety staff
- **Level 2 employees**: are instructors that are teaching designated lecture and lab courses
- **Level 3 employees**: are unable to work from home based on the BC remote work policy
- **Level 4 employees**: are all employees

**PHASE 0** - The campus locations are closed except for Level 0 essential employees.

- Only essential BC staff (Level 0) are allowed on campus and are expected to follow all health and safety standards.
- All campus doors are secured.
- Only BC employees who are deemed essential during the COVID-19 pandemic may enter buildings.
- BC essential employees should only enter their specific work area to complete essential tasks.
- Students and visitors are not allowed in academic or administrative buildings.

**PHASE 1** - The campus is open for Level 1 employees.

- All campus doors are secured
- Level 0 - 1 employees must enter the campus through a designated Entrance Only area.
- Anyone entering the building must complete a self-certification health screening form and wear a facemask.
- Anyone entering the building will have their temperature taken once supplies are received and the screening area is set-up.
- Only level 0 and 1 employees are on campus and are expected to follow all health and safety standards and limit their work on campus to preparing the building to move to the future phases.
- Students are not allowed in academic or administrative buildings.
- Visitors/Guests are not allowed on campus unless they are deemed essential to address an issue related to critical infrastructure functions. Visitors and Guests must follow BC health and safety protocols.
PHASE 2 - The campus is open to specific members of the BC Campus. (summer/fall 2020 semester)

- Only level 0 - 2 employees along with students and faculty who have lab courses are allowed on campus and must enter the campus through specific entrance only doors.
  - Phase 2A will include all students and faculty with Health Science lab courses.
  - Phase 2B will include students and faculty with non-Health Science Lab courses (i.e. Culinary Institute for Michigan and the Auto/Diesel Institute).
  - Phase 2C will include students and faculty teaching designated lecture and lab courses.
- Anyone entering the building must complete a self-certification health form, have their temperature taken, and wear a facemask.
- Students and faculty should only access lab space, adjacent hallways, and restrooms.
- All other areas of the campus will be restricted.
- Lab occupancy will meet social distancing requirements.
- Visitors/Guests are not allowed on campus unless they are deemed essential to address an issue related to critical infrastructure functions.

PHASE 3 - The campus is open to levels 0 - 3 of employees. (spring 2021 semester)

- Level 0 - 3 employees and all students are allowed on campus and everyone must enter the campus through specific entrance only doors.
- Anyone entering the building must complete a self-certification health form, have their temperature taken, and wear a facemask.
- All classroom and lab occupancy will meet social distancing requirements.
- Small meeting room occupancy will be limited based on social distancing requirements; fitness center and gyms will remain closed.
- Public spaces will be posted with occupancy guidelines using a 36 square foot per occupant as a guideline.
- Visitors/Guests are not allowed on campus unless they are deemed essential to address an issue related to critical infrastructure functions.

PHASE 4 - The campus is open to all employees, visitors, and guests (level 0 - 4) without restrictions. (TBD)

- All entrances are open.
- Occupancy guidelines are based on fire code.
- No health screening will occur.
- No PPE's will be required.
- External events are allowed.