

BC is committed to the health and safety of all individuals coming into campus buildings. To ensure contractors and vendors are able to work safely while at BC, the following protocols have been implemented with guidance from the CDC, OSHA, and local health departments.

BEFORE COMING TO CAMPUS THE FIRST TIME:

- Familiarize yourself with the [BC COVID-19 website](#) and review the COVID-19 Infectious Disease Preparedness and Response Plan and the Self-Certification Health Screening Protocols documents available on this website
- Ensure workers understand [Symptoms of COVID-19](#), [Know How It Spreads](#), [proper hand washing measures](#), and [respiratory etiquette](#)
- If available, provide your organization's Preparedness and Response Plan to your BC point of contact.
- Notify your point of contact prior to arriving to campus to receive authorization.

DAILY BC EXPECTATIONS FOR CONTRACTORS AND VENDORS:

- Self-certify your health daily with the Self-Certification Health Screening online link available on the BC COVID-19 website before coming to campus
- Screening stations at designated doors have been established for each BC campus location:
 - Contractors and vendors need to complete the screening process and obtain confirmation prior to entering any campus building or performing work on campus.
 - Have your temperature scanned
 - Receive a bracelet (color-coded each day) confirming clearance
 - Wear the daily assigned bracelet at all times while on campus
- Follow the processes and guidelines for [social distancing](#) of 6 feet apart
- Wash your hands with soap and water and sanitize frequently
- Wear recommended [face coverings](#) at all times
- Participate in [cleaning and disinfecting](#) your work areas
- Cough and sneeze into tissues or your elbow – [respiratory etiquette](#)
- Limit all in-person gatherings and meetings unless social distancing can be facilitated
- Ask questions and focus on your health and the health of others
- Read and understand all communications about COVID-19 protocols
- Stay home if you experience any of the listed [COVID-19 Symptoms](#)

- Report anyone exhibiting any of the listed COVID-19 symptoms to your supervisor and campus point of contact

BC requires PPE (face masks) while on campus, the PPE will be provided to employees, students, and guests to the campus. PPE requirements will be:

- Selected and required based upon the hazard to the worker.
- Properly fitted and periodically refitted, as applicable (e.g., respirators).
- Consistently and properly worn when required.
- Regularly replaced and maintained, as necessary.
- Properly removed, cleaned, and stored or disposed of, as applicable, to avoid contamination of self, others, or the environment.

RESPONSE PROTOCOL FOR INDIVIDUALS WITH COVID-19 SYMPTOMS OR POSITIVE TEST AT A BC LOCATION:

Contractors and vendors need to notify their campus point of contact if any of the following occur:

- An individual exhibits COVID-19 symptoms while at a BC location
- An individual, who has performed on-campus work within 2 days or 48 hours from the onset of COVID-19 symptoms, tests positive for COVID-19

We appreciate your continued cooperation through this unprecedented and difficult time.