

**Employee Levels**

- Level 0 employees: (essential employees) are those that perform Essential Operational Functions
- Level 1 employees: are Facilities staff doing only outside work and preparing the interior for Level 2 employees to arrive and Campus Safety staff
- Level 2 employees: are instructors that are teaching designated lecture and lab courses
- Level 3 employees: are unable to work from home based on the BC remote work policy
- Level 4 employees: are all employees

**PHASE 0 - The campus locations are closed except for Level 0 essential employees.**

- Level 0 employees, essential employees, are expected to complete the online self-certification health screening form and take their temperature at home prior to coming to campus
- No other BC Campus Colleagues should come to campus.

**PHASE 1 - The campus is open for Level 1 employees.**

- Levels 0 and 1 employees are expected to complete the online self-certification health screening form and take their temperature at home prior to coming to campus every day.
- Levels 0 and 1 employees will also receive a health screening upon entering the campus through the designated entrance
  - Employees need to complete the screening process and obtain clearance prior to entering any campus building or performing work on campus
    - Scan temperature (once temperature check equipment is received)
    - Receive a bracelet (color-coded each day) confirming clearance
    - Wear the daily assigned bracelet at all times while on campus
- Sub-contractors who are deemed essential to continue or prepare for future operations may also be allowed on campus and must follow the same process as employees.

**PHASE 2 - The campus is open to specific members of the BC Campus.  
(summer/fall 2020 semester)**

- Levels 0 – 2 employees and students with designated lecture and lab courses are expected to complete the online self-certification health screening form and take their temperature at home prior to coming to campus every day.

- Level 0 – 2 employees and students with designated lecture and lab courses will also receive a health screening upon entering the campus through the designated entrance
  - Employees and students need to complete the screening process and obtain clearance prior to entering any campus building or performing work on campus
    - Scan temperature (once temperature check equipment is received)
    - Receive a bracelet (color-coded each day) confirming clearance
    - Wear the daily assigned bracelet at all times while on campus
- Sub-contractors who are deemed essential to continue or prepare for future operations may also be allowed on campus and must follow the same process as employees.

**PHASE 3 - The campus is open to Levels 0 – 3 employees. (spring 2021 semester)**

- Levels 0 – 3 employees and students are expected to complete the online self-certification health screening form and take their temperature at home prior to coming to campus.
- Levels 0 – 3 employees and students will also receive a health screening upon entering the campus through the designated Entrance.
  - Employees and students need to complete the screening process and obtain clearance prior to entering any campus building or performing work on campus
    - Scan temperature (once temperature check equipment is received)
    - Receive a bracelet (color-coded each day) confirming clearance
    - Wear the daily assigned bracelet at all times while on campus
- Sub-contractors who are deemed essential to continue or prepare for future operations may also be allowed on campus and must follow the same process as employees.

**PHASE 4 – The campus is open to all employees (Level 0 – 4) without restrictions. (TBD)**

- All BC campus locations are open to the campus community.
- No health screenings are required